

**VENTANA
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 3, 2018**

VENTANA
COMMUNITY DEVELOPMENT DISTRICT AGENDA

MAY 3, 2018 at 2:00 p.m.

Meritus located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607

District Board of Supervisors	Chairman	Jeffery Hills
	Vice Chairman	Ryan Motko
	Supervisor	Albert Viera
	Supervisor	Nicholas Dister
	Supervisor	Rob Barber
District Manager	Meritus Districts	Brian Lamb
District Attorney	Straley Robin Vericker	John Vericker
District Engineer	Stantec	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room
The District Agenda is comprised of different sections:

The meeting will begin at **2:00 p.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the third section called **Audience Questions and Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. The fourth section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis.

The fifth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

May 3, 2018

Board of Supervisors
Ventana Community Development District

Dear Board Members:

The Special Meeting of the Board of Supervisors of the Ventana Community Development District will be held on **Thursday, May 3, 2018 at 2:00 p.m.** at the offices of Meritus located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607.

- 1. CALL TO ORDER/ROLL CALL**
- 2. OATH OF OFFICE – ROB BARBER**
- 3. PUBLIC COMMENT ON AGENDA ITEMS**
- 4. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
- 5. BUSINESS ITEMS**
 - A. Consideration of Resolution 2018-05; Re-Designating Officers.....Tab 01
 - B. Consideration of Resolution 2018-06; Approving Fiscal Year 2019 Proposed Budget
& Setting Public HearingTab 02
 - C. Annual Disclosure of Qualified ElectorsTab 03
 - D. Announcement of Landowners Election in November 2018.....Tab 04
 - a. Sample Ballot & Proxy
 - D. Consideration of Resolution 2018-07; Landowners Election.....Tab 05
 - F. General Matters of the District
- 6. CONSENT AGENDA**
 - A. Consideration of Minutes of the Public Hearing and Regular Meeting August 03, 2017Tab 06
 - B. Consideration of Minutes of the Continued Meeting August 11, 2017Tab 07
 - C. Consideration of Minutes of the Special Meeting December 04, 2017Tab 08
 - D. Consideration of Minutes of the Continued Meeting December 18, 2017Tab 09
 - E. Consideration of Minutes of the Special Meeting January 4, 2018Tab 10
 - F. Consideration of Minutes of the Special Meeting February 23, 2018Tab 11
 - G. Consideration of Minutes of the Special Meeting March 6, 2018Tab 12
 - H. Consideration of Operations and Maintenance Expenditures July 2017 – September 2017Tab 13
 - I. Consideration of Operations and Maintenance Expenditures Oct. 2017 – March 2018.....Tab 14
 - J. Review of Financial Statements through March 31, 2018.....Tab 15
- 7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Brian Lamb
District Manager

RESOLUTION 2018-05

**A RESOLUTION OF THE BOARD OF SUPERVISORS
DESIGNATING THE OFFICERS OF VENTANA
COMMUNITY DEVELOPMENT DISTRICT AND
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Ventana Community Development District (the “District”), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the County of Hillsborough; and

WHEREAS, the initial supervisors have taken and subscribed to the oath of office per F.S. 190.006(4); and

WHEREAS, the Board of Supervisors (hereinafter the “Board”) now desires to organize by designating the Officers of the District per F.S. 190.006(6).

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF VENTANA COMMUNITY
DEVELOPMENT DISTRICT:**

1. The following persons are elected to the offices shown, to wit:

_____	Chairman
_____	Vice-Chairman
<u>Brian Lamb</u>	Secretary
<u>Eric Davidson</u>	Treasurer
<u>Brian Howell</u>	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 3rd DAY OF MAY, 2018.

ATTEST:

**VENTANA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chairman

RESOLUTION 2018-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VENTANA COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2018/2019; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors (“Board”) of the Ventana Community Development District (“District”) prior to June 15, 2018, a proposed operations and maintenance budget for Fiscal Year 2018/2019; and

WHEREAS, the Board has considered the proposed budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VENTANA COMMUNITY DEVELOPMENT DISTRICT:

1. **BUDGET APPROVED.** The operating budget proposed by the District Manager for Fiscal Year 2018/2019 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said budget.

2. **SETTING A PUBLIC HEARING.** The public hearing on said approved budget is hereby declared and set for the following date, hour and location:

DATE:	August 2, 2018
HOUR:	2:00 p.m.
LOCATION:	Meritus 2005 Pan Am Circle, Suite 120 Tampa, Florida 33607

3. **TRANSMITTAL OF BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the proposed budget to Hillsborough County, Florida at least 60 days prior to the hearing date set above.

4. **POSTING OF BUDGETS.** In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the approved proposed budget on the District's website at least two days before the budget hearing date as set forth in section 2.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed by Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 3RD DAY OF MAY, 2018.

ATTEST:

**VENTANA COMMUNITY
DEVELOPMENT DISTRICT**

Signature

Signature

Printed Name

Printed Name

Title:

- ☐ Secretary
- ☐ Assistant Secretary

Title:

- ☐ Chair of the Board of Supervisors
- ☐ Vice Chair of the Board of Supervisors

Exhibit A: Proposed FY 2018/2019 Budget

2019



VENTANA

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2019

PROPOSED ANNUAL OPERATING BUDGET

MAY 3, 2018

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2019 PROPOSED ANNUAL OPERATING BUDGET

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MAY 3, 2018

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The Ventana Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a “solution” to the State’s needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida’s effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2019, which begins on October 1, 2018. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Services Provided</u>
001	General Fund	Operations and Maintenance of Community Facilities Financed by Non-Ad Valorem Assessments
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2018 Capital Improvement Revenue Bonds

Facilities of the District

The District’s existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2018 Final Operating Budget	Current Period Actuals 10/1/2017 - 3/31/2018	Projected Revenues & Expenditures 4/1/2018 - 9/30/2018	Total Actuals & Projections Through 9/30/2018	Over/(Under) Budget Through 09/30/18
Revenues					
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Developer Contributions	366,475.00	12,468.91	22,121.03	34,589.94	(331,885.06)
TOTAL REVENUES	\$366,475.00	\$12,468.91	\$22,121.03	\$34,589.94	(\$331,885.06)
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Manager	45,000.00	6,000.00	6,000.00	12,000.00	(33,000.00)
District Engineer	25,000.00	587.50	450.00	1,037.50	(23,962.50)
Disclosure Report	5,000.00	0.00	2,100.00	2,100.00	(2,900.00)
Trustee Fees	9,500.00	0.00	0.00	0.00	(9,500.00)
Auditing Services	6,500.00	0.00	3,500.00	3,500.00	(3,000.00)
Postage, Phone, Faxes, Copies	1,200.00	0.00	50.00	50.00	(1,150.00)
Public Officials Insurance	2,100.00	1,561.00	200.00	1,761.00	(339.00)
Legal Advertising	2,000.00	3,320.14	500.00	3,820.14	1,820.14
Bank Fees	250.00	127.79	127.79	255.58	5.58
Dues, Licenses, & Fees	175.00	175.00	0.00	175.00	0.00
Office Supplies	250.00	329.22	0.00	329.22	79.22
TOTAL FINANCIAL & ADMINISTRATIVE	\$96,975.00	\$12,100.65	\$12,927.79	\$25,028.44	(\$71,946.56)
LEGAL COUNSEL					
District Counsel	16,500.00	8,061.50	500.00	8,561.50	(7,938.50)
TOTAL LEGAL COUNSEL	\$16,500.00	\$8,061.50	\$500.00	\$8,561.50	(\$7,938.50)
ELECTRIC UTILITY SERVICES					
Electric Utility Services	66,500.00	0.00	1,000.00	1,000.00	(65,500.00)
TOTAL ELECTRIC UTILITY SERVICES	\$66,500.00	\$0.00	\$1,000.00	\$1,000.00	(\$65,500.00)
GARBAGE/SOLID WASTE CONTROL SERVICES					
Garbage Collection	2,000.00	0.00	0.00	0.00	(2,000.00)
TOTAL GARBAGE/SOLID WASTE CONTROL SERVICES	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	17,000.00	0.00	0.00	0.00	(17,000.00)
TOTAL WATER-SEWER COMBINATION SERVICES	\$17,000.00	\$0.00	\$0.00	\$0.00	(\$17,000.00)
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	7,500.00	0.00	0.00	0.00	(7,500.00)
Waterway Management Program	40,000.00	0.00	0.00	0.00	(40,000.00)
Landscape Maintenance-Contract	80,000.00	0.00	0.00	0.00	(80,000.00)
Landscape Maintenance-Other	10,000.00	0.00	0.00	0.00	(10,000.00)
Plant Replacement Program	5,000.00	0.00	0.00	0.00	(5,000.00)
Irrigation Maintenance	5,000.00	0.00	0.00	0.00	(5,000.00)
Pool Maintenance	10,000.00	0.00	0.00	0.00	(10,000.00)
Club Facility Maintenance	10,000.00	0.00	0.00	0.00	(10,000.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	\$167,500.00	\$0.00	\$0.00	\$0.00	(\$167,500.00)
TOTAL EXPENDITURES	366,475.00	20,162.15	14,427.79	34,589.94	(331,885.06)
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	0.00	(7,693.24)	7,693.24	0.00	0.00

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2018 Final Operating Budget	Total Actuals & Projections Through 9/30/2018	Over/(Under) Budget Through 09/30/18	Fiscal Year 2019 Proposed Operating Budget	Increase / (Decrease) from FY 2018 to FY 2019
Revenues					
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Developer Contributions	366,475.00	34,589.94	(331,885.06)	366,475.00	0.00
TOTAL REVENUES	\$366,475.00	\$34,589.94	(\$331,885.06)	\$366,475.00	\$0.00
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Manager	45,000.00	12,000.00	(33,000.00)	45,000.00	0.00
District Engineer	25,000.00	1,037.50	(23,962.50)	25,000.00	0.00
Disclosure Report	5,000.00	2,100.00	(2,900.00)	5,000.00	0.00
Trustee Fees	9,500.00	0.00	(9,500.00)	9,500.00	0.00
Auditing Services	6,500.00	3,500.00	(3,000.00)	6,500.00	0.00
Postage, Phone, Faxes, Copies	1,200.00	50.00	(1,150.00)	1,200.00	0.00
Public Officials Insurance	2,100.00	1,761.00	(339.00)	2,100.00	0.00
Legal Advertising	2,000.00	3,820.14	1,820.14	2,000.00	0.00
Bank Fees	250.00	255.58	5.58	250.00	0.00
Dues, Licenses, & Fees	175.00	175.00	0.00	175.00	0.00
Office Supplies	250.00	329.22	79.22	250.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$96,975.00	\$25,028.44	(\$71,946.56)	\$96,975.00	\$0.00
LEGAL COUNSEL					
District Counsel	16,500.00	8,561.50	(7,938.50)	16,500.00	0.00
TOTAL LEGAL COUNSEL	\$16,500.00	\$8,561.50	(\$7,938.50)	\$16,500.00	\$0.00
ELECTRIC UTILITY SERVICES					
Electric Utility Services	66,500.00	1,000.00	(65,500.00)	66,500.00	0.00
TOTAL ELECTRIC UTILITY SERVICES	\$66,500.00	\$1,000.00	(\$65,500.00)	\$66,500.00	\$0.00
GARBAGE/SOLID WASTE CONTROL SERVICES					
Garbage Collection	2,000.00	0.00	(2,000.00)	2,000.00	0.00
TOTAL GARBAGE/SOLID WASTE CONTROL SERVICES	\$2,000.00	\$0.00	(\$2,000.00)	\$2,000.00	\$0.00
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	17,000.00	0.00	(17,000.00)	17,000.00	0.00
TOTAL WATER-SEWER COMBINATION SERVICES	\$17,000.00	\$0.00	(\$17,000.00)	\$17,000.00	\$0.00
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	7,500.00	0.00	(7,500.00)	7,500.00	0.00
Waterway Management Program	40,000.00	0.00	(40,000.00)	40,000.00	0.00
Landscape Maintenance-Contract	80,000.00	0.00	(80,000.00)	80,000.00	0.00
Landscape Maintenance-Other	10,000.00	0.00	(10,000.00)	10,000.00	0.00
Plant Replacement Program	5,000.00	0.00	(5,000.00)	5,000.00	0.00
Irrigation Maintenance	5,000.00	0.00	(5,000.00)	5,000.00	0.00
Pool Maintenance	10,000.00	0.00	(10,000.00)	10,000.00	0.00
Club Facility Maintenance	10,000.00	0.00	(10,000.00)	10,000.00	0.00
TOTAL OTHER PHYSICAL ENVIRONMENT	\$167,500.00	\$0.00	(\$167,500.00)	\$167,500.00	\$0.00
TOTAL EXPENDITURES	366,475.00	34,589.94	(331,885.06)	366,475.00	0.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00

FISCAL YEAR 2019
PROPOSED ANNUAL OPERATING BUDGET

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day- to-day business of the District.

Miscellaneous Administration

This is required of the District to store its official records.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Investment Reporting Fees

This is to provide an investment report to the District on a quarterly basis.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Technology Services

This is to upgrade and keep current the operating components to comply with new governmental accounting standards along with basic website maintenance.

Website Administration

This is for maintenance and administration of the District's official website.

Capital Outlay

This is to purchase new equipment as required.

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element

Garbage/Solid Waste Control Services

Garbage Collection

This item is for pick up at the recreation facility and parks as needed.

Water-Sewer Combination Services

Water Utility Services

This item is for the potable and non-potable water used for irrigation.

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may affect the appearance of the landscape program.

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

Property Taxes

This item is for property taxes assessed to lands within the District.

Irrigation Maintenance

Repairs necessary for everyday operation of the irrigation system to ensure its effectiveness.

Pool Maintenance

This item is necessary to contract with a vendor to maintain the pool within state guidelines for public use.

Clubhouse Maintenance

This item provides for operations, maintenance, and supplies to the District's Amenity Center.

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

SERIES 2018

REVENUES

CAPI / CDD Debt Service Assessments	\$	812,356
TOTAL REVENUES	\$	812,356

EXPENDITURES

Series 2018 May Bond Principal Payment	\$	-
Series 2018 May Bond Interest Payment - CAPI	\$	406,178
Series 2018 November Bond Interest Payment	\$	406,178
TOTAL EXPENDITURES	\$	812,356
EXCESS OF REVENUES OVER EXPENDITURES	\$	-

ANALYSIS OF BONDS OUTSTANDING

Bonds Outstanding - Period Ending 11/1/2018	\$	16,430,000
Principal Payment Applied Toward Series 2018 Bonds	\$	-
Bonds Outstanding - Period Ending 11/1/2019	\$	16,430,000

VENTANA

COMMUNITY DEVELOPMENT DISTRICT

SCHEDULE OF ANNUAL ASSESSMENTS

			Fiscal Year 2018			Fiscal Year 2019			Total Increase / (Decrease) in Annual Assmt
Lot Size	EBU Value	Unit Count	Debt Service Per Unit ⁽¹⁾	O&M Per Unit	FY 2018 Total Assessment	Debt Service Per Unit ⁽¹⁾	O&M Per Unit	FY 2019 Total Assessment	
SERIES 2018									
Single Family 40'	1.00	211	\$1,251.06	\$520.91	\$1,771.98	\$1,251.06	\$520.91	\$1,771.98	\$0
Single Family 50'	1.25	281	\$1,563.83	\$573.00	\$2,136.83	\$1,563.83	\$573.00	\$2,136.83	\$0
Single Family 60'	1.50	229	\$1,876.60	\$625.10	\$2,501.69	\$1,876.60	\$625.10	\$2,501.69	\$0
Total	721								

⁽¹⁾ Annual assessments for are adjusted for the County collection costs and early payment discount.

FISCAL YEAR 2019
PROPOSED ANNUAL OPERATING BUDGET



Craig Latimer
Supervisor of Elections

Our Vision: To be the best place in America to vote

GOVERNOR'S
STERLING
AWARD
RECIPIENT

April 20, 2018

Brian Lamb
2005 Pan Am Circle, Suite 120
Tampa, FL 33607

Dear Brian Lamb,

As per F.S. 190.006, you'll find the number of qualified registered electors for your Community Development District as of April 15, 2018, listed below.

Community Development District	Number of Registered Electors
Ventana CDD	0

We ask that you respond to our office with a current list of CDD office holders by **June 1, 2018**, and that you update us throughout the year if there are changes. This will enable us to provide accurate information to potential candidates during filing and qualifying periods.

Please note it is the responsibility of each district to keep our office updated with current district information. If you have any questions, please do not hesitate to contact me at (813) 384-3944 or ewhite@hcsoc.org.

Respectfully,

Enjoli White
Candidate Services Liaison

**VENTANA
COMMUNITY DEVELOPMENT DISTRICT**

District Office ♦ 2005 Pan Am Circle ♦ Suite 120 ♦ Tampa, Florida 33607 ♦ (813) 397-5120 ♦ Fax (813) 873-7070

To: Board of Supervisors
From: Brian Lamb
Re: Landowner Election November 2018
Date: May 3, 2018

A Landowner's Election will be held on November 1, 2018. The seats that are expiring November 2018 are Seats 3,4, and 5.

Seat 3 is held by Nicholas Dister.

Seat 4 is held by Albert Viera.

Seat 5 is held by Rob Barber.

Thank you.

LANDOWNER PROXY

**VENTANA COMMUNITY DEVELOPMENT DISTRICT
HILLSBOROUGH COUNTY, FLORIDA
LANDOWNERS' MEETING – November 1, 2018 at 2:00 p.m.**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, the fee simple owner of the lands described herein, hereby constitutes and appoints _____ (“**Proxy Holder**”) for and on behalf of the undersigned, to vote as proxy at the meeting of the landowners of the Ventana Community Development District to be held at the offices of Meritus, located at 2005 Pan Am Circle Suite 120, Tampa, FL 33607, on November 1, 2018 at 2:00 p.m., and at any adjournments thereof, according to the number of acres of unplatted land and/or platted lots owned by the undersigned landowner that the undersigned would be entitled to vote if then personally present, upon any question, proposition, or resolution or any other matter or thing that may be considered at said meeting including, but not limited to, the election of members of the Board of Supervisors. Said Proxy Holder may vote in accordance with his or her discretion on all matters not known or determined at the time of solicitation of this proxy, which may legally be considered at said meeting.

Any proxy heretofore given by the undersigned for said meeting is hereby revoked. This proxy is to continue in full force and effect from the date hereof until the conclusion of the landowners’ meeting and any adjournment or adjournments thereof, but may be revoked at any time by written notice of such revocation presented at the landowners’ meeting prior to the Proxy Holder’s exercising the voting rights conferred herein.

Printed Name of Legal Owner

Signature of Legal Owner

Date

Parcel Description

Acreage

Authorized Votes

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel. If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

Total Number of Authorized Votes:

NOTES: Pursuant to Section 190.006(2)(b), *Florida Statutes* (2017), a fraction of an acre is treated as one (1) acre entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, two (2) or more persons who own real property in common that is one acre or less are together entitled to only one vote for that real property.

If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).

OFFICIAL BALLOT
VENTANA COMMUNITY DEVELOPMENT DISTRICT
HILLSBOROUGH COUNTY, FLORIDA
LANDOWNERS' MEETING - NOVEMBER 1, 2018

For Election (3 Supervisors): The candidates receiving the highest number of votes will receive a four (4) year term, with the term of office for the successful candidate commencing upon election.

The undersigned certifies that he/she/it is the fee simple owner of land, or the proxy holder for the fee simple owner of land, located within the Ventana Community Development District and described as follows:

Description

Acreage

_____	_____
_____	_____
_____	_____

[Insert above the street address of each parcel, the legal description of each parcel, or the tax identification number of each parcel.] [If more space is needed, identification of parcels owned may be incorporated by reference to an attachment hereto.]

or

Attach Proxy.

I, _____, as Landowner, or as the proxy holder of _____ (Landowner) pursuant to the Landowner's Proxy attached hereto, do cast my votes as follows:

SEAT #	NAME OF CANDIDATE	NUMBER OF VOTES
3		
4		
5		

Date: _____

Signed: _____
Printed Name: _____

RESOLUTION 2018-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE VENTANA COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME AND LOCATION FOR A LANDOWNERS' MEETING AND ELECTION; PROVIDING FOR PUBLICATION; ESTABLISHING FORMS FOR THE LANDOWNER ELECTION; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Ventana Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Hillsborough County, Florida; and

WHEREAS, pursuant to Section 190.006(1), *Florida Statutes*, the District’s Board of Supervisors (“**Board**”) “shall exercise the powers granted to the district pursuant to [Chapter 190, *Florida Statutes*],” and the Board shall consist of five members; and

WHEREAS, the District is statutorily required to hold a meeting of the landowners of the District for the purpose of electing Board Supervisors for the District on a date in November established by the Board, which shall be noticed pursuant to Section 190.006(2), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE VENTANA COMMUNITY DEVELOPMENT DISTRICT:

1. **EXISTING BOARD SUPERVISORS; SEATS SUBJECT TO ELECTIONS.** The Board is currently made up of the following individuals:

<u>Seat Number</u>	<u>Supervisor</u>	<u>Term Expiration Date</u>
1	Jeffery Hills	2020
2	Ryan Motko	2020
3	Nicholas Dister	2018
4	Albert Viera	2018
5	Rob Barber	2018

This year, Seat 3, currently held by Nicholas Dister, Seat 4, currently held by Albert Viera and Seat 5, currently held by Rob Barber are subject to a landowner election. The term of office for the successful landowner candidates shall commence upon election and shall be for a four-year period.

2. **LANDOWNER’S ELECTION.** In accordance with Section 190.006(2), *Florida Statutes*, the meeting of the landowners to elect Board Supervisor(s) of the District shall be held on the 1st day of November, 2018, at 2:00 p.m., and located at the offices of Meritus, located at 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

3. **PUBLICATION.** The District’s Secretary is hereby directed to publish notice of the landowners’ meeting and election in accordance with the requirements of Section 190.006(2), *Florida Statutes*.

4. **FORMS.** Pursuant to Section 190.006(2)(b), *Florida Statutes*, the landowners’ meeting and election have been announced by the Board at its August 2, 2018 meeting. A sample notice of landowners’ meeting and election, proxy, ballot form and instructions were presented at such meeting and

are attached hereto as **Exhibit A**. Such documents are available for review and copying during normal business hours at the District's Local Records Office, located at, Meritus, 2005 Pan Am Circle Drive, Suite 120, Tampa, Florida 33607, Ph: (813) 397-5120.

5. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

6. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS 3rd DAY OF MAY, 2018.

**VENTANA COMMUNITY
DEVELOPMENT DISTRICT**

ATTEST:

CHAIRMAN / VICE CHAIRMAN

SECRETARY / ASST. SECRETARY

**INSTRUCTIONS RELATING TO LANDOWNERS' MEETING OF
VENTANA COMMUNITY DEVELOPMENT DISTRICT
FOR THE ELECTION OF SUPERVISORS**

DATE OF LANDOWNERS' MEETING: 1st day, November 2018

TIME: 2:00 P.M.

LOCATION: The offices of Meritus, located at 2005 Pan Am Circle Suite 120, Tampa, FL 33607

Pursuant to Chapter 190, *Florida Statutes*, and after a Community Development District (“**District**”) has been established and the landowners have held their initial election, there shall be a subsequent landowners’ meeting for the purpose of electing members of the Board of Supervisors (“**Board**”) every two years until the District qualifies to have its board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), *Florida Statutes*.

A landowner may vote in person at the landowners’ meeting, or the landowner may nominate a proxy holder to vote at the meeting in place of the landowner. Whether in person or by proxy, each landowner shall be entitled to cast one vote per acre of land owned by him or her and located within the District, for each position on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as one (1) acre, entitling the landowner to one vote with respect thereto. For purposes of determining voting interests, platted lots shall be counted individually and rounded up to the nearest whole acre. Moreover, please note that a particular parcel of real property is entitled to only one vote for each eligible acre of land or fraction thereof; therefore, two or more people who own real property in common, that is one acre or less, are together entitled to only one vote for that real property.

At the landowners’ meeting, the first step is to elect a chair for the meeting, who may be any person present at the meeting. The landowners shall also elect a secretary for the meeting who may be any person present at the meeting. The secretary shall be responsible for the minutes of the meeting. The chair shall conduct the nominations and the voting. If the chair is a landowner or proxy holder of a landowner, he or she may nominate candidates and make and second motions. Candidates must be nominated and then shall be elected by a vote of the landowners. Nominees may be elected only to a position on the Board that is open for election for the upcoming term.

This year, three (3) seats on the Board will be up for election in a landowner seat for a four-year period. The term of office for the successful landowner candidates shall commence upon election.

A proxy is available upon request. To be valid, each proxy must be signed by one of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than one vote, each property must be listed and the number of acres of each property must be included. The signature on a proxy does not need to be notarized.

VENTANA
COMMUNITY DEVELOPMENT DISTRICT

August 3, 2017 Minutes of Regular Meeting and Public Hearing

Minutes of the Regular Meeting and Public Hearing

The Regular Meeting and Public Hearing of the Board of Supervisors of the Ventana Community Development District was held on Thursday, August 3, 2017 at 2:00 p.m. at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Regular Meeting and Public Hearing of the Board of Supervisors of the Ventana Community Development District to order on **Thursday**, August 3, 2017 at 2:38 p.m. and identified the supervisors present constituting a quorum.

Supervisors Present:

Ryan Motko Vice Chairman

Staff Members Present:

Brian Lamb Meritus

There were no members of the general public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience members present. Mr. Lamb announced that he had the affidavit of advertisement in hand showing that the meetings had been duly advertised. He also announced that there was not a quorum of the Board present and the meeting will need to be continued to a time and date when it is certain that quorum will be achieved.

3. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2018 BUDGET

- A. Open Public Hearing on Adopting Fiscal Year 2018 Budget
- B. Staff Presentations
- C. Public Comments
- D. Close Public Hearing on Adopting Fiscal Year 2018 Budget
- E. Consideration of Resolution 2017-04; Adopting Fiscal Year 2018 Budget

4. BUSINESS ITEMS

- A. Consideration of Resolution 2017-05; Assessment Resolution
- B. Consideration of Resolution 2017-06; Setting Fiscal Year 2018 Meeting Schedule
- C. General Matters of the District

47
48 **5. CONSENT AGENDA**

- 49 **A. Consideration of the Board of Supervisors Meeting Minutes March 10, 2017**
50 **B. Consideration of the Board of Supervisors Meeting Minutes May 4, 2017**
51 **C. Consideration of Operations and Maintenance Expenditures June 2017**
52 **D. Review of Financial Statements Month Ending June 30, 2017**
53

54
55 **6. STAFF REPORTS**

- 56 **A. District Counsel**
57 **B. District Engineer**
58 **C. District Manager**
59

60
61 **7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
62

63 There were no supervisor requests or audience comments.
64
65

66 **8. ADJOURNMENT**
67

MOTION TO:	Continue the meeting until Friday, August 11, 2017 at 2:00 p.m. at the Meritus facilities, at which time it is certain that quorum can be established.
MADE BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 1/0 - Motion Passed Unanimously

***Please note the entire meeting is available on disc.**

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date



Official District Seal

VENTANA
COMMUNITY DEVELOPMENT DISTRICT

August 11, 2017 Minutes of Continued Regular Meeting and Public Hearing

Minutes of the Continued Regular Meeting and Public Hearing

The Continued Regular Meeting and Public Hearing of the Board of Supervisors of the Ventana Community Development District was held on Friday, August 11, 2017 at 2:00 p.m. at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Continued Regular Meeting and Public Hearing of the Board of Supervisors of the Ventana Community Development District to order on **Friday**, August 11, 2017 at 2:00 p.m. and identified the supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chairman
Ryan Motko	Vice Chairman
Rhonda Nelson	Supervisor
Andrew Shafii	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Brady Lefere	Lennar

There were a few members of the general public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions and comments on agenda items.

3. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2018 BUDGET

A. Open Public Hearing on Adopting Fiscal Year 2018 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

B. Staff Presentations

Mr. Lamb went over the budget line items and stated that the budget is remaining the same from the previous year and is 100% funded by the developer.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2017-04; Adopting Fiscal Year 2018 Budget

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2017-04.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

E. Close Public Hearing on Adopting Fiscal Year 2018 Budget

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Nelson
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

4. BUSINESS ITEMS

A. Consideration of Resolution 2017-05; Assessment Resolution

B. Consideration of Resolution 2017-06; Setting Fiscal Year 2018 Meeting Schedule

C. General Matters of the District

Mr. Lamb reviewed the resolutions with the Board and recommended modifying the meeting schedule in Resolution 2017-06 to include monthly meetings.

MOTION TO:	Approve Resolution 2017-05 and Resolution 2017-06 with an amendment to the meeting schedule to hold meetings monthly.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

5. CONSENT AGENDA

- A. Consideration of the Board of Supervisors Meeting Minutes March 10, 2017
- B. Consideration of the Board of Supervisors Meeting Minutes May 4, 2017
- C. Consideration of Operations and Maintenance Expenditures June 2017
- D. Review of Financial Statements Month Ending June 30, 2017

The Board went over the Consent Agenda.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

6. STAFF REPORTS

- A. District Counsel
- B. District Engineer
- C. District Manager

7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

8. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Hills
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

DRAFT

***Please note the entire meeting is available on disc.**

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

Official District Seal

VENTANA
COMMUNITY DEVELOPMENT DISTRICT

December 4, 2017 Minutes of Special Meeting

Minutes of the Special Meeting

The Special Meeting of the Board of Supervisors of the Ventana Community Development District was held on Monday, December 4, 2017 at 2:30 p.m. at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Special Meeting of the Board of Supervisors of the Ventana Community Development District to order on **Monday**, December 4, 2017 at 2:30 p.m. and identified the supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills Chairman

Ryan Motko Vice Chairman

Rhonda Nelson Supervisor

Andrew Shafii Supervisor

Staff Members Present:

Brian Lamb Meritus

Vivek Babbar District Counsel *via conference call*

Brady Lefere Lennar

There were no members of the general public in attendance.

Mr. Lamb stated that the meeting needs to be continued to a date, time, and location certain, which would be Monday, December 18, 2017 at 2:00 p.m. at the Meritus office.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

4. BUSINESS ITEMS

A. Discussion on Matters Related to Financing

B. General Matters of the District

5. SUPERVISOR REQUESTS

6. AUDIENCE QUESTIONS, COMMENTS, AND DISCUSSION FORUM

7. ADJOURNMENT/CONTINUANCE

MOTION TO:	Continue the meeting to Monday, December 18, 2017 at 2:00 p.m. at the Meritus office.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

***Please note the entire meeting is available on disc.**

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title:

☐ Chair

☐ Vice Chair

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

Official District Seal

VENTANA
COMMUNITY DEVELOPMENT DISTRICT

December 18, 2017 Minutes of Continued Meeting

Minutes of the Continued Meeting

The Continued Meeting of the Board of Supervisors of the Ventana Community Development District was held on Monday, December 18, 2017 at 2:00 p.m. at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER/ROLL CALL

Ms. Chamberlain called the Continued Meeting of the Board of Supervisors of the Ventana Community Development District to order on **Monday**, December 18, 2017 at 2:03 p.m. and identified the supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chairman
Ryan Motko	Vice Chairman
Rhonda Nelson	Supervisor

Staff Members Present:

Nicole Chamberlain	Meritus
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There were no members of the general public in attendance.

Ms. Chamberlain stated that the meeting would be opened and continued to date and time certain of January 4, 2018 at 2:00 p.m. at the Meritus office.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

4. BUSINESS ITEMS

- A. Discussion on Matters Related to Financing
- B. General Matters of the District

5. SUPERVISOR REQUESTS

6. AUDIENCE QUESTIONS, COMMENTS, AND DISCUSSION FORUM

7. ADJOURNMENT/CONTINUANCE

MOTION TO:	Continue the meeting to Thursday, January 4, 2018 at 2:00 p.m. at the Meritus office.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Hills
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

***Please note the entire meeting is available on disc.**

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date



Official District Seal

VENTANA
COMMUNITY DEVELOPMENT DISTRICT

January 4, 2018 Minutes of Continued Meeting

Minutes of the Continued Meeting

The Continued Meeting of the Board of Supervisors of the Ventana Community Development District was held on Thursday, January 4, 2018 at 2:00 p.m. at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Continued Meeting of the Board of Supervisors of the Ventana Community Development District to order on **Thursday**, January 4, 2018 at 2:00 p.m. and identified the supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills Chairman

Ryan Motko Vice Chairman

Rhonda Nelson Supervisor

Andrew Shafii Supervisor

Staff Members Present:

Brian Lamb Meritus

Nicole Chamberlain Meritus

Vivek Babbar District Counsel

Tonja Stewart District Engineer *via conference call*

Mike Williams Bond Counsel *via conference call*

Brady Lefere Lennar

There were no members of the general public in attendance.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions and comments on agenda items.

4. BUSINESS ITEMS

A. Discussion on Matters Related to Financing

Mr. Lamb stated that the legal description that was submitted to the County had the incorrect range number. Mr. Babbar went over the progress on correcting the legal description and re-submitting everything to the County. He also went over the resolution to resolve this issue.

The full discussion is available on audio.

MOTION TO:	Approve Resolution 2018-01 to fix the scrivener's error.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

Mr. Lamb and Mr. Babbar went over the process and time frame for the petition and approving bonds again.

B. General Matters of the District

5. SUPERVISOR REQUESTS

There were no supervisor requests.

6. AUDIENCE QUESTIONS, COMMENTS, AND DISCUSSION FORUM

There were no audience questions, comments, or discussion.

7. ADJOURNMENT/CONTINUANCE

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

***Please note the entire meeting is available on disc.**

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

Official District Seal

VENTANA
COMMUNITY DEVELOPMENT DISTRICT

February 23, 2018 Minutes of Special Meeting

Minutes of the Special Meeting

The Special Meeting of the Board of Supervisors of the Ventana Community Development District was held on Friday, February 23, 2018 at 11:30 a.m. at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Special Meeting of the Board of Supervisors of the Ventana Community Development District to order on **Friday**, February 23, 2018 at 11:30 a.m. and identified the supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chairman
Ryan Motko	Vice Chairman
Albert Viera	Supervisor

Staff Members Present:

Brian Lamb	Meritus
Nicole Chamberlain	Meritus
John Vericker	District Counsel

There were a few audience members in attendance.

Mr. Lamb went over the meeting agenda.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions and comments on agenda items.

4. BUSINESS ITEMS

A. Consideration of Assignment Construction Agreement

Mr. Lamb went over the Assignment Construction Agreement.

MOTION TO:	Approve the Assignment Construction Agreement in substantial form.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

B. Consideration of Resolution 2018-02; Approving Amended Notice of Establishment

Mr. Lamb stated that the resolution corrects the scrivener's error.

MOTION TO:	Approve Resolution 2018-02.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

C. Acceptance of Board Resignation – Rhonda Nelson & Andrew Shafii

The Board reviewed the resignations.

MOTION TO:	Accept the Board resignations of Supervisor Nelson and Supervisor Shafii.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

D. Consideration of Appointment to Open Board Seat

Mr. Lamb stated that Supervisor Nelson held Seat 3, and Supervisor Shafii held Seat 5. Mr. Lamb asked the Board if they wanted appoint someone to Seat 3, and the Board said that they would like to appoint Nick Dister.

MOTION TO:	Appoint Nick Dister to the Seat 3.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

The Board discussed if they wanted to appoint someone to Seat 5 and said they would like to appoint Rob Barber from Pulte.

MOTION TO:	Appoint Rob Barber to Seat 5.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

E. Discussion on Matters Related to Financing

Mr. Lamb stated that the offering memorandum has been posted, and closing will occur shortly.

F. General Matters of the District

5. SUPERVISOR REQUESTS

There were no supervisor requests.

6. AUDIENCE QUESTIONS, COMMENTS, AND DISCUSSION FORUM

There were no audience questions, comments, or discussion.

7. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

***Please note the entire meeting is available on disc.**

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Signature

Printed Name

Printed Name

Title:

☐ Chair

☐ Vice Chair

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

Official District Seal

VENTANA
COMMUNITY DEVELOPMENT DISTRICT

March 6, 2018 Minutes of Emergency Special Meeting

Minutes of the Emergency Special Meeting

The Emergency Special Meeting of the Board of Supervisors of the Ventana Community Development District was held on Tuesday, March 6, 2018 at 11:00 a.m. at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Emergency Special Meeting of the Board of Supervisors of the Ventana Community Development District to order on **Tuesday**, March 6, 2018 at 11:05 a.m. and identified the supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chairman
Ryan Motko	Vice Chairman
Albert Viera	Supervisor
Nicholas Dister	Supervisor

Staff Members Present:

Brian Lamb	Meritus
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There were no members of the general public in attendance.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions and comments on agenda items.

4. BUSINESS ITEMS

- A.** Consideration of Resolution 2018-03; Ratifying the Execution of Board Documents & Adopting Final Supplemental Assignment Report
- B.** Consideration of Resolution 2018-04; Supplementing Resolution 2017-04.

Mr. Lamb went over the resolutions with the Board.

MOTION TO:	Approve Resolution 2018-03 and Resolution 2018-04.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

C. General Matters & Ratification of Bond Related Matters

D. General Matters of the District

5. SUPERVISOR REQUESTS

There were no supervisor requests.

6. AUDIENCE QUESTIONS, COMMENTS, AND DISCUSSION FORUM

There were no audience questions, comments, or discussion.

7. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion Passed Unanimously

***Please note the entire meeting is available on disc.**

*These minutes were done in a summary format.

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date



Official District Seal

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	7961	\$ 1,000.00		Management Services - July
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Variable Contract Sub-Total		\$ 0.00		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Tampa Bay Times	490349 071017	\$ 464.00		Notice of Special Meeting 07/19/17
Additional Services Sub-Total		\$ 464.00		
TOTAL:		\$ 1,464.00		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

2005 Pan Am Circle
Suite 120
Tampa, FL 33607




Invoice Number: 7961
Invoice Date: Jul 1, 2017
Page: 1

Voice: 813-397-5121
Fax: 813-873-7070

Bill To:
Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		7/1/17

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - July 		1,000.00
Subtotal				1,000.00
Sales Tax				
Total Invoice Amount				1,000.00
Payment/Credit Applied				
TOTAL				1,000.00

Check/Credit Memo No:

Check/Credit Memo No:

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8007	\$ 1,000.00		Management Services - August
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Straley Robin Vericker	14701	\$ 502.50		Professional Services - thru 08/15/17
Variable Contract Sub-Total		\$ 502.50		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Tampa Bay Times	479248 072617	\$ 1,384.40		Notice of Special Meeting 08/03/17
Additional Services Sub-Total		\$ 1,384.40		
TOTAL:		\$ 2,886.90		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Ventana Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
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[] Chairman [] Vice Chairman [] Assistant Secretary

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Voice: 813-397-5121
Fax: 813-873-7070



INVOICE


Invoice Number: 8007
Invoice Date: Aug 1, 2017
Page: 1

Bill To:

Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		8/1/17

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - August		1,000.00
				

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

Check/Credit Memo No:

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Ventana Community Development District
c/o Meritus Districts
2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

August 21, 2017
Client: 001470
Matter: 000001
Invoice #: 14701

Page: 1

RE: General

For Professional Services Rendered Through August 15, 2017

SERVICES

Date	Person	Description of Services	Hours	
7/19/2017	VKB	PREPARE FOR AND ATTEND BOARD MEETING.	0.8	
7/27/2017	JMV	REVIEW EMAIL FROM B. CRUTCHFIELD; REVIEW LEGAL NOTICE.	0.2	
7/27/2017	VKB	TELECONFERENCE WITH B. LEFERE RE: CDD OPERATIONS; DRAFT EMAIL TO B. LEFERE RE; SAME.	0.3	
8/2/2017	JMV	REVIEW AGENDA AND PREPARE FOR CDD BOARD MEETING.	0.3	
8/11/2017	VKB	PREPARE FOR AND ATTEND BOARD MEETING VIA TELEPHONE.	0.3	
Total Professional Services			1.9	\$502.50

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	0.5	\$152.50
VKB Vivek K. Babbar	1.4	\$350.00

August 21, 2017

Client: 001470

Matter: 000001

Invoice #: 14701

Page: 2

Total Services	\$502.50	
Total Disbursements	\$0.00	
Total Current Charges		\$502.50

PAY THIS AMOUNT	\$502.50
------------------------	-----------------

Please Include Invoice Number on all Correspondence

Tampa Bay Times
Published Daily

STATE OF FLORIDA } ss
COUNTY OF Hernando & Citrus Counties, Hillsborough County,
Pasco County, Pinellas County

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: FY 2018 Budget** was published in **Tampa Bay Times: 7/19/17, 7/26/17**, in said newspaper in the issues of **Baylink All Pinellas, Baylink Hernando Citrus, Baylink Hillsborough, Baylink Pasco**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hernando & Citrus Counties, Hillsborough County, Pasco County, Pinellas County, Florida and that the said newspaper has heretofore been continuously published in said Hernando & Citrus Counties, Hillsborough County, Pasco County, Pinellas County, Florida, each day and has been entered as a second class mail matter at the post office in said Hernando & Citrus Counties, Hillsborough County, Pasco County, Pinellas County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



Signature of Affiant

Sworn to and subscribed before me this 07/26/2017.



Signature of Notary Public

Personally known ☒ or produced identification

Type of identification produced _____



**VENTANA
COMMUNITY DEVELOPMENT DISTRICT**

**NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION
OF THE FISCAL YEAR 2017/2018 BUDGET(S); AND NOTICE OF
REGULAR BOARD OF SUPERVISORS' MEETING.**

The Board of Supervisors ("Board") of the Ventana Community Development District ("District") will hold a public hearing on August 3, 2017 at 2:00 p.m. at the offices of Meritus located at 2005 Pan Am Circle Suite 120 Tampa, FL 33607 for the purpose of hearing comments and objections on the adoption of the proposed budget(s) ("Proposed Budget") of the District for the fiscal year beginning October 1, 2017 and ending September 30, 2018 ("Fiscal Year 2017/2018"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 2005 Pan Am Circle, Suite 120, Tampa, Florida 33607, (813) 397-5120 ("District Manager's Office"), during normal business hours.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Brian Lamb
District Manager

Run Date(s): July 19, 2017 and July 26, 2017

479248

Tampa Bay Times
Published Daily

STATE OF FLORIDA }
COUNTY OF Hernando & Citrus Counties, Hillsborough County,
Pasco County, Pinellas County

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: FY 2018 Budget** was published in **Tampa Bay Times: 7/19/17, 7/26/17**, in said newspaper in the issues of **Baylink All Pinellas, Baylink Hernando Citrus, Baylink Hillsborough, Baylink Pasco**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hernando & Citrus Counties, Hillsborough County, Pasco County, Pinellas County, Florida and that the said newspaper has heretofore been continuously published in said Hernando & Citrus Counties, Hillsborough County, Pasco County, Pinellas County, Florida, each day and has been entered as a second class mail matter at the post office in said Hernando & Citrus Counties, Hillsborough County, Pasco County, Pinellas County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



Signature of Affiant

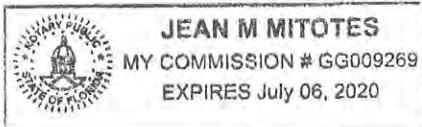
Sworn to and subscribed before me this 07/26/2017.



Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



VENTANA
COMMUNITY DEVELOPMENT DISTRICT

**NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION
OF THE FISCAL YEAR 2017/2018 BUDGET(S); AND NOTICE OF
REGULAR BOARD OF SUPERVISORS' MEETING.**

The Board of Supervisors ("Board") of the Ventana Community Development District ("District") will hold a public hearing on August 3, 2017 at 2:00 p.m. at the offices of Meritus located at 2005 Pan Am Circle Suite 120 Tampa, FL 33607 for the purpose of hearing comments and objections on the adoption of the proposed budget(s) ("Proposed Budget") of the District for the fiscal year beginning October 1, 2017 and ending September 30, 2018 ("Fiscal Year 2017/2018"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 2005 Pan Am Circle, Suite 120, Tampa, Florida 33607, (813) 397-5120 ("District Manager's Office"), during normal business hours.

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Brian Lamb
District Manager

Run Date(s): July 19, 2017 and July 26, 2017

479248

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8043	\$ 1,000.00		Management Services - September
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Straley Robin Vericker	14821	\$ 427.15		Professional Services - thru 09/15/17
Variable Contract Sub-Total		\$ 427.15		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Additional Services Sub-Total		\$ 0.00		
TOTAL:		\$ 1,427.15		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Voice: 813-397-5121

Fax: 813-873-7070



INVOICE

Invoice Number: 8043

Invoice Date: Sep 1, 2017

Page: 1

Bill To:

Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		9/1/17

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - September		1,000.00

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

Check/Credit Memo No:

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Ventana Community Development District
c/o Meritus Districts
2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

September 23, 2017
Client: 001470
Matter: 000001
Invoice #: 14821

Page: 1

RE: General

For Professional Services Rendered Through September 15, 2017

SERVICES

Date	Person	Description of Services	Hours	
8/17/2017	JMV	REVIEW EMAIL FROM B. LAMB; REVIEW LEGAL DESCRIPTION; PREPARE NOTICE OF ESTABLISHMENT.	0.6	
8/17/2017	LB	REVIEW EMAIL FROM B. LAMB RE CORRECTED LEGAL DESCRIPTION AND UPDATING THE NOTICE OF ESTABLISHMENT RE SAME; PREPARE EMAIL TO B. LAMB RE SAME; OFFICE CONFERENCE WITH J. VERICKER RE SAME; PREPARE AMENDED NOTICE OF ESTABLISHMENT; PREPARE EMAIL TO J. HILLS RE EXECUTION OF SAME; REVIEW EXECUTED AMENDED NOTICE OF ESTABLISHMENT; ARRANGE FOR RECORDING OF SAME.	1.2	
Total Professional Services			1.8	\$363.00

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	0.6	\$183.00
LB	Lynn Butler	1.2	\$180.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
8/17/2017	Clerk, Circuit Court, Hillsborough County- Recording Fees- Recording Fees - Amended Notice of Establishment	\$35.50

September 23, 2017
Client: 001470
Matter: 000001
Invoice #: 14821

Page: 2

DISBURSEMENTS

Date	Description of Disbursements	Amount
8/17/2017	XPRESS DELIVERIES, LLC- Courier Service-	\$27.75
9/15/2017	Photocopies (6 @ \$0.15)	\$0.90
	Total Disbursements	\$64.15
	Total Services	\$363.00
	Total Disbursements	\$64.15
	Total Current Charges	\$427.15

PAY THIS AMOUNT	\$427.15
------------------------	-----------------

Please Include Invoice Number on all Correspondence

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8094	\$ 1,000.00		Management Services - October
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Variable Contract Sub-Total		\$ 0.00		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
DEO	71239	\$ 175.00		FY18 Special District Fee - 10/09/17
Regular Services Sub-Total		\$ 175.00		
Additional Services				
Meritus Districts	8137	\$ 1,888.74		Tampa Bay Times Balance Payment - 10/25/17
Additional Services Sub-Total		\$ 1,888.74		
TOTAL:		\$ 3,063.74		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Ventana Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
---------------	-----------------------------------	---------------	-------------------------	-----------------------------

[] Chairman [] Vice Chairman [] Assistant Secretary

2005 Pan Am Circle
Suite 120
Tampa, FL 33607



Invoice Number: 8094
Invoice Date: Oct 1, 2017
Page: 1

Voice: 813-397-5121
Fax: 813-873-7070

Bill To:
Ventana CDD 2005 Pan Am Circle Suite 120 Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		10/1/17

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - October		1,000.00

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

Check/Credit Memo No:

REVIEWED dathomas 11/21/2017

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2016/2017 Special District Fee Invoice and Update Form
 Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 71239			Date Invoiced: 10/09/2017
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/08/2017: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:

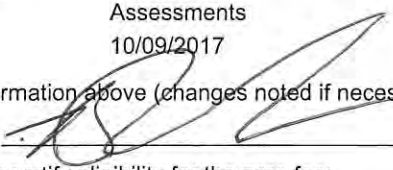


Ventana Community Development District

Mr. Brian K. Lamb
 2005 Pan Am Circle, Suite 120
 Tampa, FL 33607

2. Telephone: (813) 397-5120
 3. Fax: (813) 873-7070
 4. Email: Brian.Lamb@merituscorp.com
 5. Status: Independent
 6. Governing Body: Elected
 7. Website Address: www.ventanacdd.com
 8. County(ies): Hillsborough
 9. Function(s): Community Development
 10. Boundary Map on File: 10/09/2017
 11. Creation Document on File: 10/09/2017
 12. Date Established: 04/12/2016
 13. Creation Method: Local Ordinance
 14. Local Governing Authority: Hillsborough County
 15. Creation Document(s): County Ordinance 16-6
 16. Statutory Authority: Chapter 190, Florida Statutes
 17. Authority to Issue Bonds: Yes
 18. Revenue Source(s): Assessments
 19. Most Recent Update: 10/09/2017

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature:  Date 10/10/17

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

1. ☐ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
2. ☐ This special district is in compliance with the reporting requirements of the Department of Financial Services.
3. ☐ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2015/2016 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: ☐ Denied: ☐ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

REVIEWEDdthomas 11/21/2017

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607



INVOICE

Invoice Number: 8137
Invoice Date: Oct 25, 2017
Page: 1

Voice: 813-397-5121
Fax: 813-873-7070

Bill To:

Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		10/25/17

Quantity	Item	Description	Unit Price	Amount
		10/25/17 payment of Tampa Bay Times account balance by District Management Services		1,888.74
Subtotal				1,888.74
Sales Tax				
Total Invoice Amount				1,888.74
Payment/Credit Applied				
TOTAL				1,888.74

Check/Credit Memo No:

REVIEWEDthomas 11/21/2017

Tampa Bay Times
tampabay.com

Account Rep:
Credit Rep: 727-893-8282
Fed Tax ID: 59-0482470

PAGE 1

CUSTOMER SUMMARY FOR
VENTANA CDD

ACCOUNT NAME
VENTANA CDD
2005 PAM AM CIRCLE STE 120
TAMPA FL 33607

PERIOD ENDING	09/30/17
PREVIOUS BALANCE	\$1,860.83
CURRENT CHARGES	\$27.91
ADJUSTMENTS	\$0.00
PAYMENTS	\$0.00
BALANCE DUE	\$1,888.74

Sales Rep: Unassigned

ADVERTISING STATEMENT AND INVOICE

Terms of Payment: Net 30

Start	Stop	Ad Number	Zone	Class	Description PO Number	Insertions	Size	Net Amount
					BALANCE FORWARD			\$1,860.83
	09/30/17				FINANCE CHARGE			\$27.91

(Metallic card # 467)
Pd by Amy 10/25/17
Cont # 119770
\$ 1,888.74

Tampa Bay Times
tampabay.com

Amount due: \$1,888.74

Due Date: 10/30/2017 Amount Paid:

Billing Date		Due Date:		10/30/2017		Amount Paid:	
9/30/2017							
Billing Period	Advertiser Name	Account Number	Agency Name	Agency Number	Prepaid*		
09/01/17 - 09/30/17	VENTANA CDD	99212					
Total Amount Due	Current Period	30 Days	60 Days	90 Days	120 Days		
\$1,888.74	\$12.84	\$27.50	\$1,848.40	\$0.00	\$0.00		

VENTANA CDD
2005 PAM AM CIRCLE STE 120
TAMPA FL 33607

OCT 04 2017

REMIT TO:
TAMPA BAY TIMES
DEPT 3396
P O BOX 123396
DALLAS, TX 75312-3396

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8133	\$ 1,000.00		Management Services - November
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Straley Robin Vericker	15147	\$ 150.00		Professional Services - thru 11/15/17
Variable Contract Sub-Total		\$ 150.00		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Alphagraphics	696854	\$ 20.30		Deposit Only Stamp S844 - 11/06/2017
Tampa Bay Times	561872 112717	585.00		Notice of Special Meeting - 12/04/2017
Additional Services Sub-Total		\$ 605.30		
TOTAL:		\$ 1,755.30		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Ventana Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
---------------	-----------------------------------	---------------	-------------------------	-----------------------------

[] Chairman [] Vice Chairman [] Assistant Secretary

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607



INVOICE

Invoice Number: 8133
Invoice Date: Nov 1, 2017
Page: 1

Voice: 813-397-5121
Fax: 813-873-7070

Bill To:

Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		11/1/17

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - November		1,000.00
Subtotal				1,000.00
Sales Tax				
Total Invoice Amount				1,000.00
Payment/Credit Applied				
TOTAL				1,000.00

Check/Credit Memo No:

REVIEWEDthomas 11/21/2017

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Ventana Community Development District
c/o Meritus Districts
2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

November 20, 2017

Client: 001470

Matter: 000001

Invoice #: 15147

Page: 1

RE: General

For Professional Services Rendered Through November 15, 2017

SERVICES

Date	Person	Description of Services	Hours	
11/10/2017	VKB	REVIEW AND REPLY TO NUMEROUS EMAILS RE: SPECIAL BOARD MEETING TO APPROVE CONSTRUCTION AGREEMENT AND AUTHORIZATION FROM AWARD RESOLUTION.	0.6	
Total Professional Services			0.6	\$150.00

PERSON RECAP

Person	Hours	Amount
VKB Vivek K. Babbar	0.6	\$150.00

November 20, 2017
Client: 001470
Matter: 000001
Invoice #: 15147

Page: 2

Total Services	\$150.00	
Total Disbursements	\$0.00	
Total Current Charges		\$150.00

PAY THIS AMOUNT

\$150.00

Please Include Invoice Number on all Correspondence

**INVOICE**

Invoice Number: 696854
Account Number: 5413
P.O. Number: TERESA
Per: TERESA FARLOW
Cont Phone: (813) 397-5120-322
Monday November 06, 2017
Bill Fax:

VENTANA CDD
2005 PAN AM CIR, STE 120
TAMPA, FL 33607

Item	Description	Quantity	Price
1	DEPOSIT ONLY STAMP S844	1	20.30
Subtotal For All Items			20.30
Shipping - Cust P/U			0.00
Sales Tax			0.00
Subtotal For Invoice			20.30
Invoice Total			\$20.30

Received By: _____

REMIT PAYMENT TO:

ALPHAGRAPHS TAMPA 671
4209 W KENNEDY BLVD
TAMPA, FL 33609-2230

PHONE (813) 289-4663
FAX (813) 287-5733

C. O. D.

THANK YOU FOR CHOOSING ALPHAGRAPHS.

4209 West Kennedy Blvd.
Tampa, Florida 33609-2230
www.alphagraphicsstamp671.com

Phone. 813.289.4663
Fax. 813.287.5733
tampa671@alphagraphics.com

[illegible]

Tampa Bay Times
Published Daily

STATE OF FLORIDA } ss
COUNTY OF Hillsborough County

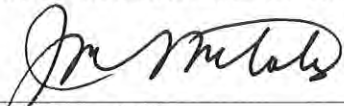
Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Special Meeting** was published in **Tampa Bay Times: 11/26/17**, in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



Signature of Affiant

Sworn to and subscribed before me this 11/26/2017.



Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



**CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT
SUMMIT AT FERN HILL
COMMUNITY DEVELOPMENT DISTRICT
VENTANA COMMUNITY DEVELOPMENT DISTRICT
NOTICE OF SPECIAL BOARD OF SUPERVISORS' MEETING**

The Special meeting of the Board of Supervisors (the "Board") of the Community Development Districts are scheduled to be held on Monday, December 4, 2017 at the office of Meritus Districts, located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607 as follows:

Carlton Lakes	2:00 PM
Summit at Fern Hill	2:15 PM
Ventana	2:30 PM

A copy of the agenda may be obtained at the offices of the District Manager, Meritus Districts, or by calling Mr. Lamb at (813) 397-5120, during normal business hours. Additionally, a copy of the agenda, along with any meeting materials available in an electronic format, may be obtained from the district websites: www.carltonlakescdd.org, www.summitfernhillcdd.com, and www.ventanacdd.com.

The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The meetings may be continued to a date, time, and place to be specified on the record at the meetings.

There may be an occasion where one or more supervisors will participate by telephone. At the above location, there will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (813) 397-5121 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Brian Lamb
District Manager

Run Date: 11/26/2017

561872

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8175	\$ 1,000.00		Management Services - December
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Straley Robin Vericker	15270	\$ 100.00		Professional Services - thru 12/15/17
Variable Contract Sub-Total		\$ 100.00		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Regular Services Sub-Total		\$ 0.00		
Additional Services				
Alphagraphics	697007	\$ 25.00		Returned Check Fee - 11/27/17
Additional Services Sub-Total		\$ 25.00		
TOTAL:		\$ 1,125.00		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Ventana Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
--------	---------------------------	--------	-----------------	----------------------

[] Chairman [] Vice Chairman [] Assistant Secretary

2005 Pan Am Circle
Suite 120
Tampa, FL 33607




Invoice Number: 8175
Invoice Date: Dec 1, 2017
Page: 1

Voice: 813-397-5121
Fax: 813-873-7070

Bill To:
Ventana CDD 2005 Pan Am Circle Suite 120 Tampa, FL 33607

Ship to:	

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		12/1/17

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - December 		1,000.00

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

Check/Credit Memo No:

REVIEWEDdtthomas 1/5/2018

INVOICE

Invoice Number: 697007
Account Number: 5413
P.O. Number: TERESA
Per: TERESA FARLOW
Cont Phone: (813) 397-5120-322
Monday November 27, 2017
Bill Fax:

VENTANA CDD
2005 PAN AM CIR, STE 120
TAMPA, FL 33607

Item	Description	Quantity	Price
1	RETURNED CHECK FEE	1	0.00
Subtotal For All Items			0.00
Shipping - Cust P/U			0.00
Sales Tax			0.00
RETURN CHECK FEE			25.00
Subtotal For Invoice			25.00
Invoice Total			\$25.00

Received By: _____

REMIT PAYMENT TO:
ALPHAGRAPHS TAMPA 671
4209 W KENNEDY BLVD
TAMPA, FL 33609-2230

PHONE (813) 289-4663
FAX (813) 287-5733

C. O. D.

THANK YOU FOR CHOOSING ALPHAGRAPHS.

REVIEWEDdtthomas 1/5/2018



BB&T

11/15/2017
Page 1 - L
1100000216443

0881-17-01-00 20317
REIMINK PRINTING INC
DBA ALPHAGRAPHS TAMPA 671
4209 W KENNEDY BLVD
TAMPA FL 33609-2230

The item(s) will be charged back to your account along with applicable fees in accordance with the Business Services Pricing Guide. For questions, please visit your financial center or call BB&T Phone 24 at 800-BANKBBT (800-226-5228).

REASON
CLOSED ACCOUNT

SEQ #
099000921

ITEM AMOUNT
20.30

1 Item(s) charged totaling \$20.30


053101121
11/15/2017
2304607545

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-D
CLOSED ACCOUNT

CLOSED ACCOUNT

0000002304607545
11/15/2017
11/13/2017

VENTANA CDD 2005 PAN AM CIRCLE, SUITE 120 TAMPA, FL 33607 (813) 397-5120		SUNTRUST BANK ACCT RT 081000104 03 215/531	DATE 11/3/2017	0009 0009
*****Twenty and 30/100 Dollars		AMOUNT \$		
PAY TO THE ORDER OF: Alphagraphics Alphagraphics Tampa 671 4209 W Kennedy Blvd Tampa, FL 33609-2230 USA		11/3/2017 \$20.30 VOID AFTER 180 DAYS TWO SIGNATURES REQUIRED  AUTHORIZED SIGNATURE		

0000009 063102152 1000198642612

0000009

063102152

1000198642612

00000002030

Straley Robin Vericker
1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Ventana Community Development District
c/o Meritus Districts
2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

December 25, 2017
Client: 001470
Matter: 000001
Invoice #: 15270

Page: 1

RE: General

For Professional Services Rendered Through December 15, 2017

SERVICES

Date	Person	Description of Services	Hours	
12/4/2017	VKB	REVIEW AGENDA PACKET; TELECONFERENCE WITH N. CHAMBERLAIN AND B. LAMB RE: BOARD MEETING; PREPARE FOR AND ATTEND BOARD MEETING VIA TELEPHONE.	0.4	
Total Professional Services			0.4	\$100.00

PERSON RECAP

Person	Hours	Amount
VKB Vivek K. Babbar	0.4	\$100.00

REVIEWEDdtthomas 1/5/2018

December 25, 2017
Client: 001470
Matter: 000001
Invoice #: 15270

Page: 2

Total Services	\$100.00	
Total Disbursements	\$0.00	
Total Current Charges		\$100.00

PAY THIS AMOUNT	\$100.00
------------------------	-----------------

Please Include Invoice Number on all Correspondence

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8179	\$ 975.00		Management Services - January
Monthly Contract Sub-Total		\$ 975.00		
Variable Contract				
Straley Robin Vericker	15352	\$ 5,563.20		Professional Services - thru 01/15/18 - General
Variable Contract Sub-Total		\$ 5,563.20		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Egis	P 2017 10 002465	\$ 1,561.00		Package Policy - FY18
Tampa Bay Times	99212 123117	8.78		Finance Charge - 12/31/17
Regular Services Sub-Total		\$ 1,569.78		
Additional Services				
Additional Services Sub-Total		\$ 0.00		
TOTAL:		\$ 8,107.98		

Approved (with any necessary revisions noted):

Signature

Printed Name

**Ventana Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
---------------	-----------------------------------	---------------	-------------------------	-----------------------------

Title (check one):

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Voice: 813-397-5121
Fax: 813-873-7070



INVOICE

Invoice Number: 8179
Invoice Date: Jan 1, 2018
Page: 1

Bill To:

Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		1/1/18

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - January		1,000.00
		Check return fee for check #0009 written on closed account		-25.00
Subtotal				975.00
Sales Tax				
Total Invoice Amount				975.00
Payment/Credit Applied				
TOTAL				975.00

Check/Credit Memo No:

REVIEWEDdthomas 1/5/2018

INVOICE

Invoice Number: 697007
Account Number: 5413
P.O. Number: TERESA
Per: TERESA FARLOW
Cont Phone: (813) 397-5120-322
Monday November 27, 2017
Bill Fax:

VENTANA CDD
2005 PAN AM CIR, STE 120
TAMPA, FL 33607

Item	Description	Quantity	Price
1	RETURNED CHECK FEE	1	0.00
Subtotal For All Items			0.00
Shipping - Cust P/U			0.00
Sales Tax			0.00
RETURN CHECK FEE			25.00
Subtotal For Invoice			25.00

Received By: _____ Invoice Total \$25.00

REMIT PAYMENT TO:
ALPHAGRAPHS TAMPA 671
4209 W KENNEDY BLVD
TAMPA, FL 33609-2230

PHONE (813) 289-4663
FAX (813) 287-5733

C. O. D.

THANK YOU FOR CHOOSING ALPHAGRAPHS.



BB&T

11/15/2017

Page 1 - L

1100000216443

0881-17-01-00 20317
REIMINK PRINTING INC
DBA ALPHAGRAPHS TAMPA 671
4209 W KENNEDY BLVD
TAMPA FL 33609-2230

The item(s) will be charged back to your account along with applicable fees in accordance with the Business Services Pricing Guide. For questions, please visit your financial center or call BB&T Phone 24 at 800-BANKBBT (800-226-5228).

REASON
CLOSED ACCOUNT

SEQ #
099000921

ITEM AMOUNT
20.30

1 Item(s) charged totaling \$20.30

053101121
11/15/2017
2304607545

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

RETURN REASON-D
CLOSED ACCOUNT

CLOSED ACCOUNT

000002304607545
11/13/2017

VENTANA CDD 2005 PAN AM CIRCLE, SUITE 120 TAMPA, FL 33607 (813) 397-5120		SUNTRUST BANK ACH RT 081000124 63 215/531	DATE 0009 0009
****Twenty and 30/100 Dollars		AMOUNT \$	
PAY TO THE ORDER OF: Alphagraphics Alphagraphics Tampa 671 4209 W Kennedy Blvd Tampa, FL 33609-2230 USA	11/3/2017 \$20.30 VOID AFTER 180 DAYS TWO SIGNATURES REQUIRED 		

⑈000009⑈ ⑈063 10 2 1 5 2⑈ 1000 19864 26 1 2⑈

⑈000009⑈

⑈063 10 2 1 5 2⑈

1000 19864 26 1 2⑈

⑈000000 20 30⑈

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Ventana Community Development District

c/o Meritus Districts

2005 PAN AM CIRCLE, SUITE 120

Tampa, FL 33607

January 20, 2018

Client: 001470

Matter: 000001

Invoice #: 15352

Page: 1

RE: General

For Professional Services Rendered Through January 15, 2018

SERVICES

Date	Person	Description of Services	Hours
12/18/2017	VKB	REVIEW CONTINUED AGENDA PACKET; DRAFT EMAIL TO B. LAMB RE: CONTINUED BOARD MEETING.	0.2
12/20/2017	VKB	TELECONFERENCE WITH B. LAMB RE: ORDINANCE AMENDMENT TO CORRECT SCRIVENER'S ERROR ON LEGAL DESCRIPTION; RESEARCH NOTICE REQUIREMENTS AND ISSUES RE: SAME.	0.7
12/20/2017	LB	RESEARCH RE SCRIVENOR'S ERROR TO LEGAL DESCRIPTION AND HOW MUNICIPALITIES HANDLE AMENDING THE ORDINANCE TO CORRECT THE LEGAL DESCRIPTION.	0.7
12/21/2017	VKB	TELECONFERENCE WITH B. LAMB RE: ORDINANCE AMENDMENT TO CORRECT SCRIVENER'S ERROR ON LEGAL DESCRIPTION; PREPARE FOR AND ATTEND CONFERENCE CALL WITH COUNTY ATTORNEY AND B. LAMB RE: SAME; DRAFT FOLLOW UP EMAIL TO COUNTY ATTORNEY RE: SAME.	1.3
12/22/2017	VKB	PREPARE FOR AND ATTEND CONFERENCE CALL RE: LEGAL DESCRIPTION; DRAFT EMAILS RE: SAME.	0.6
12/28/2017	VKB	REVIEW AND REPLY TO EMAIL FROM B. CRUTCHFIELD; REVIEW AND REVISE TENTATIVE AGENDA.	0.2
1/3/2018	JMV	CONFERENCE CALL RE: BOUNDARY CORRECTION.	1.3
1/3/2018	VKB	PREPARE FOR AND ATTEND CONFERENCE CALL RE: CORRECTING SCRIVENER'S ERROR IN LEGAL DESCRIPTION; CONFERENCE WITH L. BUTLER RE: SAME. TELEPHONE CALL TO N. TAKEMORI RE: SAME.	0.7

REVIEWEDdthomas 1/24/2018

January 20, 2018

Client: 001470

Matter: 000001

Invoice #: 15352

Page: 2

SERVICES

Date	Person	Description of Services	Hours
1/3/2018	LB	OFFICE CONFERENCE WITH J. VERICKER AND V. BABBAR RE SCRIVENER'S ERROR IN ORDINANCE; TELEPHONE CALL TO N. TAKEMORI, COUNTY ATTORNEY, RE SAME; PREPARE EMAIL TO N. TAKEMORI RE SAME.	0.4
1/4/2018	VKB	PREPARE FOR AND ATTEND BOARD MEETING; DRAFT RESOLUTION FOR BOARD MEETING; DRAFT LANDOWNER CONSENT; DRAFT AND REPLY TO EMAILS RE: AMENDING ORDINANCE TO CORRECT SCRIVENER'S ERROR; TELECONFERENCE WITH COUNTY RE: SAME; REVIEW AND REVISE LETTER TO COUNTY RE: REQUEST FOR REDUCED PETITION FEE; ; REVIEW AND REVISE PETITION RE: SAME.	3.6
1/4/2018	LB	OFFICE CONFERENCE WITH V. BABBAR RE PETITION, APPLICATION AND EXHIBITS TO SAME; REVIEW EMAIL FROM N. TAKEMORI RE CDD PETITION PROCESS FOR THE COUNTY TO APPROVE CORRECTED LEGAL DESCRIPTION AND AMENDMENT TO THE ORDINANCE; PREPARE EMAIL TO J. HEALEY RE PETITION AND EXHIBITS TO SAME; TELEPHONE CONFERENCE WITH J. HEALEY RE SAME; PREPARE DRAFT PETITION AND APPLICATION; WORK ON PULLING TOGETHER EXHIBITS FROM ESTABLISHMENT PETITION; PREPARE DRAFT LETTER TO A. GORMLY, HILLSBOROUGH COUNTY, RE REDUCTION IN FILING FEE FOR PETITION; OFFICE CONFERENCE WITH V. BABBAR RE PUBLICATION DATES AND POSSIBLE HEARING DATE.	3.4
1/5/2018	VKB	DRAFT AND REPLY TO EMAILS RE: AMENDING ORDINANCE TO CORRECT SCRIVENER'S ERROR; REVIEW AND REVISE AFFIDAVIT RE: SAME; FINALIZE PETITION RE: SAME; REVIEW AND REVISE EXHIBITS RE: SAME; FOLLOW UP WITH COUNTY RE: REQUEST FOR REDUCED FEE.	3.2

SERVICES

Date	Person	Description of Services	Hours	
1/5/2018	LB	OFFICE CONFERENCE WITH V. BABBAR RE PETITION AND RELATED MATERIALS TO CORRECT LEGAL DESCRIPTION FOR THE DISTRICT; PREPARE DRAFT ORDINANCE, DRAFT NOTICE OF HEARING AND DRAFT APPLICATION MEMO; COMPARE LEGAL DESCRIPTIONS WITH V. BABBAR; CONTINUE WORKING ON RELATED DOCUMENTS; EMAILS TO AND FROM A. BARRINGTON, HILLSBOROUGH COUNTY, SETTING APPOINTMENT TO FILE PETITION; WORK ON ELECTRONIC COPY OF THE PETITION PACKAGE; OFFICE CONFERENCE WITH V. BABBAR RE MOVING DATE TO FILE THE PETITION TO MONDAY OR TUESDAY; PREPARE EMAIL TO A. BARRINGTON RE SAME; FINALIZE NOTICE OF PUBLIC HEARING FOR FEBRUARY 13TH BOCC HEARING DATE; WORK ON PUTTING TOGETHER SETS OF THE PETITION PACKAGE FOR FILING WITH THE COUNTY.	6.8	
1/8/2018	VKB	FOLLOW UP WITH COUNTY RE: PETITION AND FEE REDUCTION; REVIEW AND REPLY TO EMAILS WITH MERITUS RE: SAME.	0.4	
1/8/2018	LB	TELEPHONE CALL TO J. WEIGLE'S OFFICE RE STATUS OF RECEIVING ORIGINAL AFFIDAVIT; PUT TOGETHER ORIGINAL SET OF PETITION PACKAGE; REVIEW EMAIL FROM A. GORMLY CONFIRMING REDUCTION IN FILING FEES; PREPARE CD OF ELECTRONIC COPY OF PETITION PACKAGE; TRAVEL TO AND MEET WITH A. BARRINGTON OF HILLSBOROUGH COUNTY TO FILE THE PETITION PACKAGES.	2.1	
1/10/2018	VKB	REVIEW AND REPLY TO EMAIL FROM N. TAKEMORI RE: REQUEST FOR CONFIRMATION OF PUBLIC HEARING; REVIEW AND REPLY TO EMAILS RE: NEWSPAPER AD RE: SAME.	0.6	
1/11/2018	VKB	REVIEW AND REPLY TO EMAIL FROM N. TAKEMORI RE: COMMENTS ON PETITION; REVIEW AND REVISE ORDINANCE.	0.3	
1/11/2018	LB	REVIEW EMAIL FROM N. TAKEMORI RE REVISIONS TO DRAFT ORDINANCE; OFFICE CONFERENCE WITH V. BABBAR RE SAME; REVISE DRAFT ORDINANCE AND PREPARE REDLINE RE SAME.	0.4	
Total Professional Services			26.9	\$5,416.50

January 20, 2018

Client: 001470

Matter: 000001

Invoice #: 15352

Page: 4

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	1.3	\$396.50
VKB Vivek K. Babbar	11.8	\$2,950.00
LB Lynn Butler	13.8	\$2,070.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
1/15/2018	Photocopies (978 @ \$0.15)	\$146.70

Total Disbursements \$146.70

Total Services	\$5,416.50
Total Disbursements	\$146.70
Total Current Charges	\$5,563.20

PAY THIS AMOUNT

\$5,563.20

Please Include Invoice Number on all Correspondence

Straley Robin Vericker
Attorney At Law
1510 W. Cleveland Street

Tampa, FL 33606

REMINDER STATEMENT

Ventana Community Development District
c/o Meritus Districts
2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

January 19, 2018
Client: 001470
Matter: 000001

RE: General

Invoice Number	Invoice Date	Services	Disbursements	Interest	Tax	Total
13186	April 26, 2016	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
13337	May 24, 2016	\$425.36	\$69.64	\$0.00	\$0.00	\$495.00
13440	June 21, 2016	\$400.00	\$74.00	\$0.00	\$0.00	\$474.00
13486	July 22, 2016	\$125.00	\$20.09	\$0.00	\$0.00	\$145.09
13585	August 22, 2016	\$271.50	\$0.00	\$0.00	\$0.00	\$271.50
14142	February 22, 2017	\$277.00	\$0.00	\$0.00	\$0.00	\$277.00
14285	March 22, 2017	\$1,031.50	\$0.00	\$0.00	\$0.00	\$1,031.50
14431	May 22, 2017	\$457.50	\$0.00	\$0.00	\$0.00	\$457.50
14701	August 21, 2017	\$502.50	\$0.00	\$0.00	\$0.00	\$502.50
14821	September 23, 2017	\$363.00	\$64.15	\$0.00	\$0.00	\$427.15
15147	November 20, 2017	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
15270	December 25, 2017	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
15352	January 20, 2018	\$5,416.50	\$146.70	\$0.00	\$0.00	\$5,563.20
Total Remaining Balance Due						\$10,314.44

AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$5,663.20	\$150.00	\$0.00	\$4,501.24



Date: October 09, 2017

Ventana Community Development District

c/o Meritus
2005 Pan Am Circle, Suite 120
Tampa, FL 33607

Payment Information		
Invoice Summary:		\$1,561.00
Due Date:	Upon Receipt	
Invoice Number	P-2017-10-002465	

Please note new payment remittal details below

Invoice	Effective	Transaction	Amount
P-2465	October 10, 2017	Florida Insurance Alliance Package Policy Premium Effective: 10/10/2017 to 10/01/2018	\$1,561.00
			Total
Premium Due Upon Receipt			\$1,561.00

Please Make Check Payable To:
EGIS INSURANCE ADVISORS LLC
LOCKBOX: 234021
PO BOX 84021
Chicago, IL 60689-4002

Print Date: October 09, 2017

REVIEWEDthomas 1/24/2018

20009921200000000000000000031120000008780000585000000000000000000000000000000000000

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8246	\$ 1,000.00		Management Services - February
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Straley Robin Vericker	15448	\$ 1,044.00		Professional Services - thru 02/15/18 - General
Variable Contract Sub-Total		\$ 1,044.00		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Tampa Bay Times	580969 011218	\$ 480.00		Ordinance - 01/12/18
Tampa Bay Times	580969 011918	476.00		Ordinance - 01/19/18
Tampa Bay Times	580969 012618	476.00		Ordinance - 01/26/18
Tampa Bay Times	580969 013118	8.91		Finance Charge - 01/31/18
Tampa Bay Times	580969 020218	476.00		Ordinance - 02/02/18
Tampa Bay Times	593975 020918	316.50		Meetings - 02/09/18
Tampa Bay Times	594735 021218	431.00	\$ 2,664.41	Special Meeting - 02/11/18
Regular Services Sub-Total		\$ 2,664.41		
Additional Services				
Meritus Districts	8247	\$ 593.78		Payment of Times Invoices - 02/06/18
Additional Services Sub-Total		\$ 593.78		
TOTAL:		\$ 5,302.19		

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
--------	---------------------------	--------	-----------------	----------------------

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607



INVOICE

Invoice Number: 8246
Invoice Date: Feb 1, 2018
Page: 1


Voice: 813-397-5121
Fax: 813-873-7070

Bill To:

Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		2/1/18

Quantity	Item	Description	Unit Price	Amount
	District Management	District Management Services - February		1,000.00
				

Check/Credit Memo No:

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

REVIEWEDthomas 1/24/2018

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Ventana Community Development District
c/o Meritus Districts
2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

February 23, 2018

Client: 001470

Matter: 000001

Invoice #: 15448

Page: 1

RE: General

For Professional Services Rendered Through February 15, 2018

SERVICES

Date	Person	Description of Services	Hours
1/17/2018	VKB	REVIEW AND REPLY TO EMAIL FROM COUNTY RE: PETITION TO FIX SCRIVENER'S ERROR; TELECONFERENCE WITH J. WEIGLE RE: SURVEY.	0.3
1/18/2018	VKB	FOLLOW UP WITH J. WEIGLE RE: STATUS OF SURVEY FOR COUNTY. DRAFT EMAIL TO COUNTY RE: FORM OF ORDINANCE WITH SURVEY.	0.3
1/19/2018	VKB	FOLLOW UP WITH COUNTY STAFF RE: PETITION; REVIEW EMAIL FROM B. LAMB RE: COPY OF NEWSPAPER PUBLICATION.	0.2
1/24/2018	VKB	REVIEW COUNTY MEMO, EXHIBITS, AND RECOMMENDATION FOR PETITION TO CORRECT SCRIVENERS ERROR. REVIEW AND REPLY TO EMAILS RE: SAME.	0.4
2/12/2018	TJR	REVIEW PETITION TO AMEND ESTABLISHMENT ORDINANCE.	0.2
2/12/2018	LB	PREPARE EMAIL TO B. LAMB RE AFFIDAVIT OF PUBLICATION; REVIEW BOCC WEBSITE FOR AGENDA PACKAGE; PREPARE EMAIL TO GROUP TRANSMITTING COPY OF BOCC AGENDA; PREPARE FILE FOR PUBLIC HEARING; OFFICE CONFERENCE WITH T. ROBIN RE BOCC HEARING AND MATERIALS FOR SAME; REVIEW AFFIDAVIT OF PUBLICATION FROM B. LAMB'S OFFICE; EMAILS FROM AND TO B. LAMB AND J. DIFENDERFER RE COPY OF THE PETITION.	0.8
2/13/2018	TJR	PREPARE FOR AND ATTEND BOCC MEETING FOR CORRECTION TO LEGAL DESCRIPTION; CONTACT CLIENT RE STATUS.	1.6

REVIEWEDdtthomas 2/26/2018

February 23, 2018
Client: 001470
Matter: 000001
Invoice #: 15448

Page: 2

SERVICES

Date	Person	Description of Services	Hours	
2/14/2018	LB	REVIEW COUNTY WEBSITE RE ORDINANCE CORRECTING SCRIVENER'S ERROR IN LEGAL DESCRIPTION; THE DISTRICT; PREPARE EMAIL TO N. TAKEMORI, COUNTY ATTORNEY REQUESTING COPY OF THE LETTER FROM THE STATE REFLECTING EFFECTIVE DATE OF THE ORDINANCE; REVIEW EMAIL FROM N. TAKEMORI RE STATUS OF SAME.	0.2	
Total Professional Services			4.0	\$1,044.00

PERSON RECAP

Person	Hours	Amount
TJR Tracy J. Robin	1.8	\$594.00
VKB Vivek K. Babbar	1.2	\$300.00
LB Lynn Butler	1.0	\$150.00
Total Services		\$1,044.00
Total Disbursements		\$0.00
Total Current Charges		\$1,044.00

PAY THIS AMOUNT **\$1,044.00**

Please Include Invoice Number on all Correspondence

Straley Robin Vericker
 Attorney At Law
 1510 W. Cleveland Street

Tampa, FL 33606

REMINDER STATEMENT

Ventana Community Development District
 c/o Meritus Districts
 2005 PAN AM CIRCLE, SUITE 120
 Tampa, FL 33607

February 23, 2018
 Client: 001470
 Matter: 000001

RE: General

Invoice Number	Invoice Date	Services	Disbursements	Interest	Tax	Total
13186	April 26, 2016	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
13337	May 24, 2016	\$425.36	\$69.64	\$0.00	\$0.00	\$495.00
13440	June 21, 2016	\$400.00	\$74.00	\$0.00	\$0.00	\$474.00
13486	July 22, 2016	\$125.00	\$20.09	\$0.00	\$0.00	\$145.09
13585	August 22, 2016	\$271.50	\$0.00	\$0.00	\$0.00	\$271.50
14142	February 22, 2017	\$277.00	\$0.00	\$0.00	\$0.00	\$277.00
14285	March 22, 2017	\$1,031.50	\$0.00	\$0.00	\$0.00	\$1,031.50
14431	May 22, 2017	\$457.50	\$0.00	\$0.00	\$0.00	\$457.50
14701	August 21, 2017	\$502.50	\$0.00	\$0.00	\$0.00	\$502.50
14821	September 23, 2017	\$363.00	\$64.15	\$0.00	\$0.00	\$427.15
15147	November 20, 2017	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
15270	December 25, 2017	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00
15352	January 20, 2018	\$5,416.50	\$146.70	\$0.00	\$0.00	\$5,563.20
15448	February 23, 2018	\$1,044.00	\$0.00	\$0.00	\$0.00	\$1,044.00
Total Remaining Balance Due						\$11,358.44

AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$1,044.00	\$5,663.20	\$0.00	\$4,651.24

Tampa Bay Times
Published Daily

STATE OF FLORIDA } ss
COUNTY OF Hillsborough County

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Ordinance 16-6 Venta** was published in **Tampa Bay Times: 1/12/18, 1/19/18, 1/26/18, 2/2/18**. in said newspaper in the issues of **Tampa Tribune North**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

Signature of Affiant

Sworn to and subscribed before me this 02/02/2018.

Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



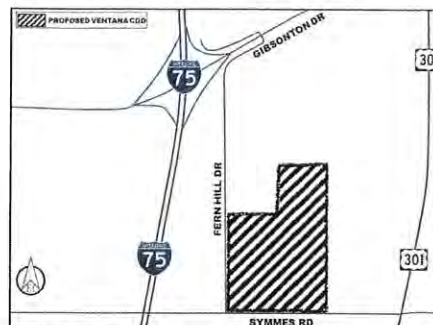
NOTICE OF PUBLIC HEARING

Hillsborough County Board of County Commissioners
To Consider the Petition to Correct a Scrivener's Error
in the Legal Description of the
Ventana Community Development District

DATE: February 13, 2018

TIME: 9:00 a.m.

LOCATION: Boardroom - 2nd Floor of the
Frederick B. Karl County Center
601 E. Kennedy Blvd. Tampa, Florida 33602



NOTICE OF PUBLIC HEARING

In compliance with the provisions of Chapter 190, Florida Statutes, a public hearing will be held by the Hillsborough County Board of County Commissioners beginning at 9:00 a.m., Tuesday, February 13, 2018, in the Boardroom in the Frederick B. Karl County Center, 601 E. Kennedy Blvd., Tampa, Florida 33602, to consider an Ordinance to grant a petition to correct a scrivener's error in the legal description of the Ventana Community Development District. The title of the proposed ordinance is as follows:

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF HILLSBOROUGH COUNTY, FLORIDA, AMENDING ORDINANCE 16-6; CORRECTING THE SCRIVENER'S ERROR IN THE LEGAL DESCRIPTION OF THE VENTANA COMMUNITY DEVELOPMENT DISTRICT PURSUANT TO CHAPTER 190, FLORIDA STATUTES; DESCRIBING THE EXTERNAL BOUNDARIES OF THE DISTRICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

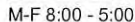
The Ventana Community Development District is comprised of approximately 200.243 acres, located in unincorporated Hillsborough County, north of Symmes Road, east of Fern Hill Drive, south of Gibsonton Drive and west of Highway 301. The Ventana Community Development District intends to plan, finance, acquire, construct, operate and maintain all infrastructure and community facilities, which may be authorized by such districts under Florida law, including but not limited to water management and control, water supply, sewer, wastewater management, bridges or culverts, roads and street lights, parks and recreational facilities, security facilities, and certain other projects when expressly approved or required by a local government and any other facilities in accordance with Section 190.012(1), (2) (a), (b), (c), (d), (e) and (f) and (3), Florida Statutes.

Copies of the petition, the proposed ordinance and department reports are open to public inspection at the Clerk of the Board of County Commissioners of Hillsborough County, 419 Pierce Street, Room 140, Tampa, Florida 33602.

All interested persons and affected units of general - purpose local government shall be given an opportunity to appear at the hearing and present oral or written comments on the petition. Any person or affected unit of general - purpose local government, who wishes to appeal any decision made by the Board with respect to any matter considered at this public hearing will need a record of the proceedings. For that purpose the person or unit of general - purpose local government may need to insure that a verbatim record of the proceedings is made that includes the testimony and evidence upon which the appeal is to be based.

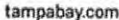
In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing special accommodation to participate in this meeting, and those seeking an interpreter, should contact the Customer Service Center at telephone number (813) 272-5900 or Hearing/Voice Impaired Call 711, no later than forty-eight (48) hours prior to the proceedings.

[illegible]





M-F 8:00 - 5:00



Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss
 COUNTY OF Hillsborough County

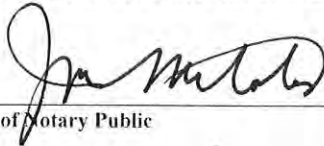
Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Meetings** was published in **Tampa Bay Times: 2/9/18**, in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper



Signature of Affiant

Sworn to and subscribed before me this 02/09/2018.



Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



NOTICE OF REGULAR BOARD MEETING SCHEDULE
FISCAL YEAR 2018
VENTANA COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Ventana Community Development District has scheduled their Regular Board Meetings for Fiscal Year 2018 to be held at the Offices of Meritus located at 2005 Pan Am Circle Suite 120, Tampa, Florida 33607 on the following dates and times:

May	03, 2018	2:00 p.m.
August	02, 2018	2:00 p.m.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Brian Lamb
 District Manager

Run Date: 02-09-2018

593975

Tampa Bay Times

Published Daily

STATE OF FLORIDA } ss
 COUNTY OF Hillsborough County

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Special Meeting** was published in **Tampa Bay Times: 2/11/18**, in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida, each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

Signature of Affiant

Sworn to and subscribed before me this 02/11/2018.

Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



**VENTANA COMMUNITY DEVELOPMENT DISTRICT
 NOTICE OF SPECIAL BOARD OF SUPERVISORS' MEETING**

The Special meeting of the Board of Supervisors (the "Board") of the Ventana Community Development District is scheduled to be held on Friday, February 23, 2018 at 11:30 a.m., at the office of Meritus Districts, located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607.

A copy of the agenda may be obtained at the offices of the District Manager, Meritus Districts, or by calling Mr. Lamb at (813) 397-5120, during normal business hours. Additionally, a copy of the agenda, along with any meeting materials available in an electronic format, may be obtained at www.ventanacdd.com.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting.

There may be an occasion where one or more supervisors will participate by telephone. At the above location, there will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (813) 397-5121 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Brian Lamb
 District Manager

Run Date: 02-11-2018

593975

Meritus Districts

2005 Pan Am Circle
Suite 120
Tampa, FL 33607



INVOICE

Invoice Number: 8247
Invoice Date: Feb 6, 2018
Page: 1

Voice: 813-397-5121
Fax: 813-873-7070

Bill To:

Ventana CDD
2005 Pan Am Circle
Suite 120
Tampa, FL 33607

Ship to:

Customer ID	Customer PO	Payment Terms	
Ventana CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		2/6/18

Quantity	Item	Description	Unit Price	Amount
		Payment by District Management Services of past-due balance on Tampa Bay Times account		593.78

Check/Credit Memo No:

Subtotal	593.78
Sales Tax	
Total Invoice Amount	593.78
Payment/Credit Applied	
TOTAL	593.78

REVIEWEDthomas 2/15/2018

Payment Receipt

Times Publishing Company

Account: 99212
Name: VENTANA CDD
Care of:
Addr1: 2005 PAM AM CIRCLE STE 120
Addr2:
City/State/Zip: TAMPA FL 33607

Phone: 813-397-5120

Payment Note: Payment

Ticket #:
Ad Caption Line:
PO #:

Amount Paid: 593.78
Payment Date: 02/06/18
Payment Type: CREDIT
Card/CheckNo:
Received By: gearley

Pymt Batch# Batch - 9658
Card Type:
Card#: XXXXXXXXXXXXX2121
Approval No: 165672

Tampa Bay Times
tampabay.com

Account Rep:
Credit Rep: 727-893-8282
Fed Tax ID: 59-0482470

CUSTOMER SUMMARY FOR
VENTANA CDD

REC'D
FEB 05 2018

PERIOD ENDING	01/31/18
PREVIOUS BALANCE	\$593.78
CURRENT CHARGES	\$1,440.91
ADJUSTMENTS	\$0.00
PAYMENTS	\$0.00
BALANCE DUE	\$2,034.69

Terms of Payment: Net 30

Start	Stop	Ad Number	Zone	Class	Description PO Number	Insertions	Size	Net Amount
					BALANCE FORWARD			\$593.78
	01/31/18				FINANCE CHARGE			\$8.91
01/12/18	01/12/18	580969	Tampa Tribune North	0	Ordinance 16-6 Ventana	1	2x 14.00	\$480.00
01/12/18	01/19/18	580969	Tampa Tribune North	0	Ordinance 16-6 Ventana	1	2x 14.00	\$476.00
01/12/18	01/26/18	580969	Tampa Tribune North	0	Ordinance 16-6 Ventana	1	2x 14.00	\$476.00

Tampa Bay Times
tampabay.com

Amount due: \$2,034.69

Due Date: 3/2/2018 Amount Paid:

Billing Date		Due Date:		3/2/2018	Amount Paid:	
1/31/2018						
Billing Period	Advertiser Name	Account Number	Agency Name	Agency Number	Prepaid*	
01/01/18 - 01/31/18	VENTANA CDD	99212				
Total Amount Due	Current Period	30 Days	60 Days	90 Days	120 Days	
\$2,034.69	\$1,440.91	\$8.78	\$585.00	\$0.00	\$0.00	

REMIT TO:
TAMPA BAY TIMES
DEPT 3396
P O BOX 123396
DALLAS, TX 75312-3396

Ventana Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Meritus Districts	8283	\$ 1,000.00		Management Services - March
Monthly Contract Sub-Total		\$ 1,000.00		
Variable Contract				
Straley Robin Vericker	15535	\$ 1,204.30		Professional Services - thru 03/15/18 - General
Variable Contract Sub-Total		\$ 1,204.30		
Utilities				
Utilities Sub-Total		\$ 0.00		
Regular Services				
Tampa Bay Times	99212 022818	\$ 21.61		Finance Charge - 02/28/18
Regular Services Sub-Total		\$ 21.61		
Additional Services				
Additional Services Sub-Total		\$ 0.00		
TOTAL:		\$ 2,225.91		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

**Ventana Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
--------	---------------------------	--------	-----------------	----------------------

[] Chairman [] Vice Chairman [] Assistant Secretary

2005 Pan Am Circle
Suite 120
Tampa, FL 33607



Invoice Number: 8283
Invoice Date: Mar 1, 2018
Page: 1

Subtotal	1,000.00
Sales Tax	
Total Invoice Amount	1,000.00
Payment/Credit Applied	
TOTAL	1,000.00

REVIEWED by dthomas 2/20/2018

Straley Robin Vericker
1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Ventana Community Development District
c/o Meritus Districts
2005 PAN AM CIRCLE, SUITE 120
Tampa, FL 33607

March 21, 2018
Client: 001470
Matter: 000001
Invoice #: 15535

Page: 1

RE: General

For Professional Services Rendered Through March 15, 2018

SERVICES

Date	Person	Description of Services	Hours
2/16/2018	JMV	PREPARE RESOLUTION FOR CDD BOARD MEETING; PREPARE LEGAL NOTICE.	0.8
2/16/2018	LB	PREPARE DRAFT RESOLUTION APPROVING SECOND AMENDED NOTICE OF ESTABLISHMENT; PREPARE DRAFT SECOND AMENDED NOTICE OF ESTABLISHMENT; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING RESOLUTION AND SECOND AMENDED NOTICE OF ESTABLISHMENT FOR BOARD MEETING.	1.6
2/22/2018	VKB	PREPARE FOR AND ATTEND CONFERENCE CALL WITH D. DARBUT, M. WILLIAMS, B. FENDER, AND J. EARLYWINE; REVIEW AND REPLY TO EMAILS RE: COMMENTS ON SAME.	0.6
2/28/2018	LB	PREPARE DRAFT PARTIAL ASSIGNMENT AND ASSUMPTION OF QGS CONTRACT AND EXHIBITS TO SAME.	1.0
3/1/2018	LB	REVIEW EMAIL FROM B. CRUTCHFIELD RE RESOLUTION NUMBER; PREPARE DRAFT RESOLUTION FOR BOARD MEETING.	1.2
3/2/2018	LB	REVIEW EXECUTED SECOND AMENDED NOTICE OF ESTABLISHMENT; PREPARE TRANSMITTAL LETTER TO CLERK OF COURT RE RECORDING SAME.	0.3
3/6/2018	VKB	PREPARE FOR AND ATTEND EMERGENCY MEETING; REVIEW AND REPLY TO EMAIL FROM A. LYALINA.	0.5

REVIEWEDdtthomas 3/22/2018

March 21, 2018

Client: 001470

Matter: 000001

Invoice #: 15535

Page: 2

SERVICES

Date	Person	Description of Services	Hours
3/6/2018	LB	REVIEW RECORDED SECOND AMENDED NOTICE OF ESTABLISHMENT; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING THE SECOND AMENDED NOTICE OF ESTABLISHMENT FOR THE DISTRICT'S RECORDS.	0.2
Total Professional Services			6.2
			\$1,164.00

PERSON RECAP

Person	Hours	Amount
JMV John M. Vericker	0.8	\$244.00
VKB Vivek K. Babbar	1.1	\$275.00
LB Lynn Butler	4.3	\$645.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
3/2/2018	Clerk, Circuit Court, Hillsborough County- Recording Fees- Recording Fees/Second Amended Ntc of Establishment	\$35.50
3/15/2018	Photocopies (32 @ \$0.15)	\$4.80
Total Disbursements		\$40.30

Total Services	\$1,164.00
Total Disbursements	\$40.30
Total Current Charges	\$1,204.30

PAY THIS AMOUNT

\$1,204.30

Please Include Invoice Number on all Correspondence

CUSTOMER SUMMARY FOR VENTANA CDD

PERIOD ENDING	02/28/18
PREVIOUS BALANCE	\$2,034.69
CURRENT CHARGES	\$1,245.11
ADJUSTMENTS	\$0.00
PAYMENTS	(\$593.78)
BALANCE DUE	\$2,686.02

INV# 99212 022818
Late fees \$ 21.61.

Due Date: 3/30/2018 Amount Paid:

Billing Period	Advertiser Name	Account Number	Agency Name	Agency Number	Prepaid*
02/01/18 - 02/28/18	VENTANA CDD	99212			
Total Amount Due	Current Period	30 Days	60 Days	90 Days	120 Days
\$2,686.02	\$1,245.11	\$1,440.91	\$0.00	\$0.00	\$0.00

REMIT TO:
TAMPA BAY TIMES
DEPT 3396
P O BOX 123396
DALLAS, TX 75312-3396

Ventana Community Development District

Financial Statements
(Unaudited)

Period Ending
March 31, 2018



Meritus Districts
2005 Pan Am Circle ~ Suite 120 ~ Tampa, FL 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Ventana CDD

Balance Sheet

As of 3/31/2018
(In Whole Numbers)

	General Fund	Debt Service Fund - Series 2018	Capital Projects Fund - Series 2018	General Fixed Assets	General Long-Term Debt	Total
Assets						
Cash--Operating Account (Suntrust)	274	0	0	0	0	274
Investment-Interest 2018 (6001)	0	931,953	0	0	0	931,953
Investment-Reserve 2018 (6003)	0	798,863	0	0	0	798,863
Investment-Construction 2018 (6005)	0	0	7,634,280	0	0	7,634,280
Investment-Amenity 2018 (6006)	0	0	5,000,000	0	0	5,000,000
Investment-Cost of Issuance 2018 (6007)	0	0	35,000	0	0	35,000
Accounts Receivable	19,751	0	0	0	0	19,751
Accounts Receivable - Other	0	0	0	0	0	0
Prepaid General Liability Insurance	0	0	0	0	0	0
Prepaid D & O Insurance	0	0	0	0	0	0
Construction Work in Progress	0	0	0	1,195,076	0	1,195,076
Amount To Be Provided-Debt Service	0	0	0	0	16,430,000	16,430,000
Total Assets	<u>20,024</u>	<u>1,730,816</u>	<u>12,669,280</u>	<u>1,195,076</u>	<u>16,430,000</u>	<u>32,045,196</u>
Liabilities						
Accounts Payable	35,029	0	0	0	0	35,029
Accounts Payable-Other	0	0	0	0	0	0
Accrued Expenses Payable	0	0	0	0	0	0
Revenue Bonds Payable - 2018	0	0	0	0	16,430,000	16,430,000
Total Liabilities	<u>35,029</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>16,430,000</u>	<u>16,465,029</u>
Fund Equity & Other Credits						
Fund Balance-Unreserved	(7,312)	0	0	0	0	(7,312)
Investment in General Fixed Assets	0	0	0	1,195,076	0	1,195,076
Other	(7,693)	1,730,816	12,669,280	0	0	14,392,402
Total Fund Equity & Other Credits	<u>(15,005)</u>	<u>1,730,816</u>	<u>12,669,280</u>	<u>1,195,076</u>	<u>0</u>	<u>15,580,167</u>
Total Liabilities & Fund Equity	<u>20,024</u>	<u>1,730,816</u>	<u>12,669,280</u>	<u>1,195,076</u>	<u>16,430,000</u>	<u>32,045,196</u>

Ventana CDD
Statement of Revenues & Expenditures

001 - General Fund
From 10/1/2017 Through 3/31/2018
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Contributions & Donations From Private Sources				
Developer Contributions	366,475	12,469	(354,006)	(97)%
Total Revenues	366,475	12,469	(354,006)	(97)%
Expenditures				
Financial & Administrative				
District Manager	45,000	6,000	39,000	87 %
District Engineer	25,000	588	24,413	98 %
Disclosure Report	5,000	0	5,000	100 %
Trustee Fees	9,500	0	9,500	100 %
Auditing Services	6,500	0	6,500	100 %
Postage, Phone, Faxes, Copies	1,200	0	1,200	100 %
Public Officials Insurance	2,100	1,561	539	26 %
Legal Advertising	2,000	3,320	(1,320)	(66)%
Bank Fees	250	128	122	49 %
Dues, Licenses, & Fees	175	175	0	0 %
Office Supplies	250	329	(79)	(32)%
Legal Counsel				
District Counsel	16,500	8,062	8,439	51 %
Electric Utility Services				
Electric Utility Services	66,500	0	66,500	100 %
Garbage/Solid Waste Control Services				
Garbage Collection	2,000	0	2,000	100 %
Water-Sewer Combination Services				
Water Utility Services	17,000	0	17,000	100 %
Other Physical Environment				
Property & Casualty Insurance	7,500	0	7,500	100 %
Waterway Management Program	40,000	0	40,000	100 %
Landscape Maintenance-Contract	80,000	0	80,000	100 %
Landscape Maintenance-Other	10,000	0	10,000	100 %
Plant Replacement Program	5,000	0	5,000	100 %
Irrigation Maintenance	5,000	0	5,000	100 %
Pool Maintenance	10,000	0	10,000	100 %
Club Facility Maintenance	10,000	0	10,000	100 %
Total Expenditures	366,475	20,162	346,313	94 %
Excess of Revenues Over (Under) Expenditures	0	(7,693)	(7,693)	0 %
Fund Balance, Beginning of Period	0	(7,312)	(7,312)	0 %
Fund Balance, End of Period	0	(15,005)	(15,005)	0 %

Ventana CDD
Statement of Revenues & Expenditures

200 - Debt Service Fund - Series 2018
From 10/1/2017 Through 3/31/2018
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Other Financing Sources				
Debt Proceeds				
Bond Proceeds	0	1,730,816	1,730,816	0 %
Total Other Financing Sources	0	1,730,816	1,730,816	0 %
Excess of Revenues Over (Under) Expenditures	0	1,730,816	1,730,816	0 %
Fund Balance, End of Period	0	1,730,816	1,730,816	0 %

Ventana CDD
Statement of Revenues & Expenditures

300 - Capital Projects Fund - Series 2018
From 10/1/2017 Through 3/31/2018
(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Expenditures				
Financial & Administrative				
District Engineer	0	10,000	(10,000)	0 %
Trustee Fees	0	5,700	(5,700)	0 %
District Counsel	0	35,500	(35,500)	0 %
Miscellaneous Fees	0	1,250	(1,250)	0 %
Legal Counsel				
District Counsel	0	6,500	(6,500)	0 %
Underwriting Counsel	0	45,000	(45,000)	0 %
Legal Counsel	0	47,500	(47,500)	0 %
Other Physical Environment				
Improvements Other Than Buildings	0	1,195,076	(1,195,076)	0 %
Total Expenditures	<u>0</u>	<u>1,346,526</u>	<u>(1,346,526)</u>	<u>0 %</u>
Other Financing Sources				
Debt Proceeds				
Bond Proceeds	<u>0</u>	<u>14,015,806</u>	<u>14,015,806</u>	<u>0 %</u>
Total Other Financing Sources	<u>0</u>	<u>14,015,806</u>	<u>14,015,806</u>	<u>0 %</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>12,669,280</u>	<u>12,669,280</u>	<u>0 %</u>
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>12,669,280</u></u>	<u><u>12,669,280</u></u>	<u><u>0 %</u></u>

Ventana CDD
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash--Operating Account (Suntrust)

Reconciliation ID: 03/31/18

Reconciliation Date: 3/31/2018

Status: Locked

Bank Balance	2,507.17
Less Outstanding Checks/Vouchers	2,233.41
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	273.76
Balance Per Books	<u>273.76</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Ventana CDD
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash--Operating Account (Suntrust)

Reconciliation ID: 03/31/18

Reconciliation Date: 3/31/2018

Status: Locked

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
1007	1/4/2018	System Generated Check/Voucher	2,233.41	Tampa Bay Times
Outstanding Checks/Vouchers			2,233.41	

Ventana CDD
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash--Operating Account (Suntrust)

Reconciliation ID: 03/31/18

Reconciliation Date: 3/31/2018

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
CD006	3/20/2018	Bank Fee	24.94	
Cleared Checks/Vouchers			24.94	

Ventana CDD
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash--Operating Account (Suntrust)
Reconciliation ID: 03/31/18
Reconciliation Date: 3/31/2018
Status: Locked

Cleared Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	33738	3/22/2018	Developer Funding Receipt - 03.22.18	2,000.00
Cleared Deposits				2,000.00



03/31/2018
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Account
Statement

Questions? Please call
1-800-786-8787

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Description	Amount	Description	Amount
Beginning Balance	\$532.11	Average Balance	\$716.00
Deposits/Credits	\$2,000.00	Average Collected Balance	\$716.00
Checks	\$0.00	Number of Days in Statement Period	31
Withdrawals/Debits	\$24.94		
Ending Balance	\$2,507.17		

Deposits/ Credits	Date	Amount	Serial #	Description	Date	Amount	Serial #	Description
	03/29	2,000.00		DEPOSIT				
Deposits/Credits: 1				Total Items Deposited: 1				

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	03/01	532.11	532.11	03/29	2,507.17	2,507.17
	03/20	507.17	507.17			

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SUNTRUST BANK
PO BOX 305183
NASHVILLE TN 37230-5183

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03/31/2018



Account Statement

To change your address, please call 1-800-SUNTRUST (1-800-786-8787). Business clients call 1-800-752-2515

Complete this section to balance this statement to your transaction register.

Month _____ Year _____

Bank Balance Shown on statement \$ _____

Add (+) \$ _____

Deposits not shown on this statement (if any). _____

Total (+) \$ _____

Subtract (-)

Checks and other items outstanding but not paid on this statement (if any).

\$	\$
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total (-) \$ _____

Balance \$ _____

**Your Transaction
Register Balance**

\$ _____

Add (+) \$ _____

Other credits shown on this statement but not in transaction register. _____

Add (+) \$ _____

Interest paid (for use in balancing interest-bearing accounts only). _____

Total (+) \$ _____

Subtract (-) Other debits shown on this statement but not in transaction register.

Service Fees (if any)	\$
_____	_____
_____	_____
_____	_____
_____	_____

Total (-) \$ _____

Balance \$ _____

These balances should agree ↑

In Case Of Errors Or Questions About Your Electronic Transfers (ETF)

Telephone us at 800.447.8994, Option 1 or write us at SunTrust Bank, Attention: Fraud Assistance Center, P.O. Box 4418, Mail Code GA-MT-0413, Atlanta, GA 30302 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. (1) Tell us your name and account number (if any). (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information. (3) Tell us the dollar amount of the suspected error. We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error so that you will have the use of the money during the time it takes us to complete our investigation.