

**VENTANA  
COMMUNITY DEVELOPMENT DISTRICT**

**May 26, 2016 Minutes of Regular Meeting and Public Hearings**

**Minutes of Regular Meeting and Public Hearings**

The Regular Meeting and Public Hearings of the Ventana Community Development District were held on **Thursday, May 26, 2016 at 1:00 p.m.** at Meritus, 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

Appointed Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Supervisor
Ryan Motko	Supervisor
Gary Jernigan	Supervisor
Andrew Shafii	Elected Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
John Vericker	District Counsel
Esfandiar Shafii	Landowner

1 Audience Member

**1. CALL TO ORDER/ROLL CALL**

Mr. Lamb called the Regular Meeting and Public Hearings of the Ventana Community Development District to order on **Thursday, May 26, 2016 immediately following the Landowner Election** and identified the supervisors present constituting a quorum.

**2. PUBLIC COMMENT ON AGENDA ITEMS**

There were no audience Comments.

**3. BUSINESS ITEMS**

**A. Consideration of Resolution 2016-27; Canvassing and Certifying the Results of the Landowners Election**

Mr. Lamb administered the Oaths of Office to Jeff Hills, Ryan Motko and Gary Jernigan. Andrew Shafii was not sworn in at this time but was elected to the Board at the Landowner Election. Supervisor Hills will be in Seat 1, Supervisor Motko will be in Seat 2, Gary Jernigan will be in Seat 3, Albert Viera will be in Seat 4 and Andrew Shafii will be in Seat 5.

Mr. Lamb reviewed Resolution 2016-27 with the Board.

MOTION TO:	Approve Resolution 2016-27.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**B. Consideration of Resolution 2016-28; Re-Designating Officers**

It was decided that Jeff Hills would be Chairman, Ryan Motko would be Vice Chair, Brian Lamb would be Secretary, Walter Morales would be Treasurer, Brian Howell, Albert Viera and Andrew Shafii would serve as Assistant Secretaries.

MOTION TO:	Approve Resolution 2016-28.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**C. Annual Disclosure of Qualified Electors**

Mr. Lamb announced there are zero qualified electors in Ventana CDD.

**D. General Matters of the District**

Mr. Lamb stated they would be amending the agenda as he received a Resolution from District Counsel regarding the Timing of the Issuance of Proposed Bonds and Landowner Consent. Mr. Vericker reviewed this Resolution with the Board.

MOTION TO:	Approve Resolution 2016-31; Timing of the Issuance of Proposed Bonds and Landowner Consent.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**4. PUBLIC HEARING ON ADOPTING UNIFORM METHOD OF COLLECTION**

**A. Open the Public Hearing on Adopting Uniform Method of Collection**

MOTION TO:	Open the Public Hearing on Adopting Uniform Method of Collection.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**B. Staff Presentations**

Mr. Lamb reviewed the Uniform Method of Collection with the Board.

**C. Public Comment**

There were no Public Comments.

**D. Close the Public Hearing on Adopting Uniform Method of Collection**

MOTION TO:	Close the Public Hearing on Adopting Uniform Method of Collection.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**E. Consideration of Resolution 2016-29; Adopting Uniform Method of Collection**

Mr. Lamb reviewed this Resolution with the Board.

MOTION TO:	Approve Resolution 2016-29.
MADE BY:	Supervisor Jernigan
SECONDED BY:	Supervisor Hills
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**5. PUBLIC HEARING ON LEVYING SPECIAL ASSESSMENTS**

**A. Open the Public Hearing on Levying Special Assessments**

MOTION TO:	Open the Public Hearing on Levying Special Assessments.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**B. Staff Presentations**

Mr. Lamb reviewed and explained in detail levying special assessments and answered all questions. District Counsel also reviewed this with the Board as well.

**C. Public Comment**

The Board, Brian Lamb and John Vericker answered all questions the landowner had regarding assessments.

**D. Close the Public Hearing on Levying Special Assessments**

MOTION TO:	Close the Public Hearing on Levying Special Assessments.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**E. Consideration of Resolution 2016-30; Levying Special Assessments**

Mr. Lamb and Mr. Vericker reviewed this Resolution with the Board.

MOTION TO:	Approve Resolution 2016-30.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**6. CONSENT AGENDA**

**A. Consideration of Board of Supervisors Meeting Minutes April 22, 2016**

The Board reviewed the meeting minutes.

MOTION TO:	Approve April 22, 2016 meeting minutes.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Hills
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**B. Consideration of RFQ's for District Engineer**

This item was tabled until a later meeting date.

**7. STAFF REPORTS**

**A. District Counsel**

Mr. Vericker asked the Board to keep him aware of all information on the closing as they received it.

**B. District Engineer**

**C. District Manager**

**8. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

None

**9. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Jernigan
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

*\*Please note the entire meeting is available on disc.*

*\*These minutes were done in a summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 7/7/2016

Signature

Printed Name

Title:

☐ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

